



## Library Board Meeting Agenda

### **Indianapolis-Marion County Public Library**

**Notice Of The Regular Meeting  
April 27, 2020**

**Library Board Members Are Hereby Notified That The Regular Meeting  
Of The Board Will Be Held As A Zoom Meeting  
At 12:00 P.M.**

**For The Purpose of Considering The Following Agenda Items  
Dated This 23rd Day Of April, 2020**

**It is noted that the Meeting is closed to in-person public attendance, but the public is invited to view/listen to the Regular Meeting via a YouTube live stream link which will be available on the Library's website prior to the start of the Meeting.**

**JUDGE JOSE D. SALINAS  
President of the Library Board**

### **-- Regular Meeting Agenda --**

- 1. Call to Order**
- 2. Roll Call**

## 3. Public Comment and Communications

### a. Public Comment

In lieu of the extreme emergency facing our city and in keeping with the Executive Order issued by the Governor, the public will not be invited to physically attend this meeting but has the ability to view/listen to the Regular Meeting via a live stream YouTube link.

## 4. Approval of Minutes

### a. Regular Meeting, March 23, 2020 (enclosed)

## COMMITTEE REPORTS

## 5. Finance Committee (Patricia A. Payne, Chair; Raymond J. Biederman, Curtis Bigsbee)

- a. Report of the Treasurer – March 2020 (enclosed)
- b. Resolution 16 – 2020 (Transfer Between Classifications and Accounts) (enclosed)
- c. 2020 Projections as Compared to Budget (enclosed)

## 6. Diversity, Policy and Human Resources Committee (Rev. T. D. Robinson, Chair; Patricia A. Payne, Judge Jose D. Salinas)

- a. Resolution 17 – 2020 (Confirmation of Continued Emergency Hours, and Plans for Continued Staff Compensation and Changes after Stay at Home Order is Lifted) (enclosed)

## 7. Facilities Committee (Dr. Terri Jett, Chair; Curtis W. Bigsbee, Dr. Khuala Murtadha)

## 8. Library Foundation Update – (Rev. T. D. Robinson, Library Board Representative)

## 9. Report of the Chief Executive Officer

- a. Current Plans for the Resumption of Services to Patrons at our Buildings (enclosed)

**b. Confirming Resolutions:**

**1) Resolution Regarding Finances, Personnel and Travel (18 – 2020)**

Enclosed.

## **UNFINISHED BUSINESS**

**10.**

## **NEW BUSINESS**

**11.**

## **DISCUSSION AND AGENDA BUILDING**

**12. Future Agenda Items** – This time is made available for discussion items not on the Agenda which are of interest to Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

**May, 2020** –

## **INFORMATION**

### **13. Materials**

- a. **Article from Publishers Weekly** - <https://www.publishersweekly.com/pw/by-topic/industry-news/libraries/article/83093-public-libraries-after-the-pandemic.html>

### **14. Board Meeting Schedule for 2020 (Notice of Date and Place of Meeting) and Upcoming Events**

- a. **Board Meetings for 2020** – *Current calendar will be updated each month, as necessary, and additional information highlighted.*

- b. **Library Programs/Free Upcoming Events** – All Programs and Events are canceled until further notice.

## **15. Notice of Special Meetings**

## **16. Notice of Next Regular Meeting**

Monday, May 18, 2020, at the Haughville Branch Library, 2121 West Michigan Street, at 6:30 p.m.

## **17. Other Business**

## **18. Adjournment**



**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
MINUTES OF THE REGULAR MEETING  
MARCH 23, 2020**

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The Indianapolis-Marion County Public Library Board met electronically via ZOOM and/or telephone from the Garfield Park Branch, 2502 Shelby Street, Indianapolis, Indiana on Monday, March 23, 2020 at 12:05 p.m., pursuant to notice given in accordance with the rules of the Board.

**1. Call To Order**

Judge Salinas presided as Chairman.

**2. Roll Call**

Members present electronically: Mr. Biederman, Mr. Bigsbee, Dr. Jett, Ms. Payne, Rev. Robinson and Judge Salinas

Members absent: Dr. Murtadha

**3. Public Comment and Communications**

In view of the extreme emergency facing our city, and in keeping with the Executive Order issued by the Governor, the public was not invited to physically attend the meeting but had the ability to view/listen to the Regular Meeting via a live stream YouTube link.

**4. Approval Of Minutes: Executive Session, Regular and Special Meetings**

**a. Regular Meeting, February 24, 2020**

The minutes were approved on the motion of Ms. Payne, seconded by Dr. Robinson, and the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye

**COMMITTEE REPORTS**

**5. Finance Committee (Patricia A. Payne, Chair; Ray Biederman, Curtis Bigsbee)**

**a. Report of the Treasurer – February 2020**

The Report of the Treasurer was reviewed. It was noted that it did not reflect anything unusual.

Ms. Payne made the motion, which was seconded by Mr. Bigsbee, that the Report of the Treasurer be filed for audit.

The Report of the Treasurer was approved for filing for audit on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye

- b. **Resolution 11 – 2020** (Approving a Transfer from Character 4 to Character 3 of the Operating Budget for 2020 to Allow for Purchase of Additional eMaterials)

It was noted that this item reflects the action to increase the money available in Character 3 of the Budget for the purchase of electronic materials for the public during this time by transferring money from Character 4 of the Budget for physical items.

After full discussion and careful consideration, Mr. Bigsbee made the motion, which was seconded by Mr. Biederman, to approve Resolution 11 – 2020, Approving a Transfer from Character 4 to Character 3 of the Operating Budget for 2020 to Allow for Purchase of Additional eMaterials.

Resolution 11 – 2020 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye

The resolution is appended to, and made a part of, these minutes.

**7. Diversity, Policy and Human Resources Committee (Rev. T. D. Robinson, Chair; Patricia A. Payne, Judge Jose D. Salinas)**

- a. **Resolution 12 – 2020** (Authorizing the Emergency Closing of the Libraries and the Authorization of Pay for Non-Exempt Staff Beyond that Allowed in Current Library Policy)

This resolution is in keeping with the Governor’s Executive Order and provides for how the Library is dealing directly with the COVID-19 crisis. It confirms what the Library has done so far, gives authority for the next decisions to the Library Board President and Chief Executive Officer in consultation, and for any subsequent closed time after April 5, 2020, and pays non-exempt staff in accordance with the Library’s Emergency Closing policies.

After full discussion and careful consideration, Ms. Payne made the motion, which was seconded by Dr. Jett, to approve Resolution 12 – 2020, Authorizing the Emergency Closing of Libraries and the Authorization of Pay for Non-Exempt Staff Beyond that Allowed in Current Library Policy.

Resolution 12 – 2020 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye

The resolution is appended to, and made a part of, these minutes.

**7. Facilities Committee (Dr. Terri Jett, Chair; Curtis Bigsbee, Dr. Khuala Murtadha)**

- a. **Resolution 13 – 2020** (Approval to Establish the Guaranteed Maximum Price with Powers and Sons Serving as the Construction Manager as Constructor for the West Perry Branch Project)

It was noted that this item had been discussed at the March Committee Meeting and included a presentation by Mammon Powers of Powers Construction.

After full discussion and careful consideration, Dr. Jett made the motion to approve Resolution 13 – 2020, Approval to Establish the Guaranteed Maximum Price with Powers and Sons Serving as the Construction Manager as Constructor for the West Perry Branch Project.

Resolution 13 – 2020 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye

The resolution is appended to, and made a part of, these minutes.

- b. **Resolution 14 – 2020** (Approval to Award a Construction Services Contract for the Lawrence Branch Roof Replacement Project)

It was noted that this item had been discussed at the March Committee Meeting.

After full discussion and careful consideration, Dr. Jett made the motion to approve Resolution 14 – 2020, Approval to Award a Construction Services Contract for the Lawrence Branch Roof Replacement Project.

Resolution 14 – 2020 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye

The resolution is appended to, and made a part of, these minutes.

**8. Report Of The Chief Executive Officer**

a. **Confirming Resolutions:**

1) **Resolution Regarding Finances, Personnel and Travel (15 – 2020)**

After full discussion and careful consideration, Dr. Jett made the motion, which was seconded by Mr. Biederman, to approve Resolution 15 – 2020, Resolution Regarding Finances, Personnel and Travel.

Resolution 15 – 2020 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye

The resolution is appended to, and made a part of, these minutes.

**UNFINISHED BUSINESS**

9. None.

**NEW BUSINESS**

10. None.

**AGENDA BUILDING**

11. **Future Agenda Items** – This time was made available for discussion of items not on the Agenda which were of interest to Library Board members and the opportunity was given to suggest items that should be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

**April, 2020** – There were no items suggested.

**INFORMATION**

12. **Materials**

a. **Joint Meeting of Library Board Committees Notes – March 10, 2020**



**13. Board Meeting Schedule for 2020 (Notice and Place of Meeting) and Upcoming Events/Information**

- a. **Board Meetings for 2020** – *Current calendar will be updated, as necessary, and additional information highlighted.*
- b. **Library Programs/Free Upcoming Events** – All Programs and Events are canceled through April 5, 2020. Information will be updated as necessary.
- c. **Joint Meeting of Library Board Committees** – Tuesday, April 14, 2020, at the Library Services Center, 2450 North Meridian Street, at 5:30 p.m. It is noted that this meeting may be canceled.

**14. Notice of Special Meetings**

None.

**15. Notice of Next Regular Meeting**

Monday, April 27, 2020, at the Nora Branch Library, 8625 Guilford Avenue, at 6:30 p.m. It is noted that this meeting might be changed to a ZOOM meeting depending on circumstances at the time.

**16. Other Business**

None.

**17. Adjournment**

The Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 12:30 p.m.

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Ray Biederman, Secretary to the Board



Indianapolis-Marion County Public Library  
Report of the Treasurer for March 2020  
Prepared by Accounting for April 27, 2020 Board Meeting

5a

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**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**  
**OPERATING FUND REVENUES AND EXPENDITURES**  
**MONTH ENDED MARCH 2020**

<b>Revenue</b>		<b>Annual</b>		<b>Actual YTD 3/31/2020</b>	<b>% Budget Received</b>
		<b>2020 Revised Budget</b>	<b>Actual MTD 3/31/2020</b>		
Property Taxes	31	35,756,871	-	-	0%
Intergovernmental	33	7,938,539	373,878	1,123,304	14%
Fines & Fees	35	667,500	29,417	111,992	17%
Charges for Services	34	627,100	26,678	111,287	18%
Miscellaneous	36	765,000	38,279	173,485	23%
<b>Total</b>		<b>45,755,010</b>	<b>468,252</b>	<b>1,520,068</b>	<b>3%</b>

<b>Expenditures</b>		<b>Annual</b>		<b>Actual YTD 3/31/2020</b>	<b>% Budget Spent</b>
		<b>2020 Revised Budget</b>	<b>Actual MTD 3/31/2020</b>		
Personal Services & Benefits	41	28,725,984	2,278,595	6,607,771	23%
Supplies	42	1,405,276	34,784	178,555	13%
Other Services and Charges	43	15,717,652	1,038,665	2,753,184	18%
Capital Outlay	44	4,294,315	25,220	287,594	7%
<b>Total</b>		<b>50,143,227</b>	<b>3,377,264</b>	<b>9,827,104</b>	<b>20%</b>

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**  
**Fund 101- Operating Fund - Detailed Income Statement**  
**MONTH ENDED MARCH 2020**

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
<b>REVENUE</b>						
<b>TAXES</b>						
311000 PROPERTY TAX	43,605,112	43,605,112	-	-	-	43,605,112
311300 PROPERTY TAX CAPS	(7,848,241)	(7,848,241)	-	-	-	(7,848,241)
<b>TAXES Total</b>	<b>35,756,871</b>	<b>35,756,871</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>35,756,871</b>
<b>INTERGOVERNMENTAL</b>						
332200 E-RATE REVENUE	248,400	248,400	13,720	42,830	-	205,570
335100 FINANCIAL INSTITUTION TAX REV	261,850	261,850	-	-	-	261,850
335200 LICENSE EXCISE TAX REVENUE	2,774,272	2,774,272	-	-	-	2,774,272
335400 LOCAL OPTION INCOME TAX	3,854,584	3,854,584	321,215	963,646	-	2,890,938
335500 COUNTY OPTION INCOME TAX	467,329	467,329	38,943	116,828	-	350,501
335700 COMMERCIAL VEHICLE TAX REVENUE	302,664	302,664	-	-	-	302,664
339000 IN LIEU OF PROP. TAX	29,440	29,440	-	-	-	29,440
<b>INTERGOVERNMENTAL Total</b>	<b>7,938,539</b>	<b>7,938,539</b>	<b>373,878</b>	<b>1,123,304</b>	<b>-</b>	<b>6,815,235</b>
<b>CHARGES FOR SERVICES</b>						
347600 COPY MACHINE REVENUE	-	-	-	126	-	(126)
347601 PUBLIC PRINTING REVENUE	351,300	351,300	18,784	75,837	-	275,463
347602 FAX TRANSMISSION REVENUE	60,000	60,000	4,785	16,674	-	43,326
347603 PROCTORING EXAMS	3,800	3,800	285	762	-	3,038
347604 PLAC CARD DISTRIBUTION REVENUE	83,000	83,000	-	-	-	83,000
347605 USAGE FEE REVENUE	12,000	12,000	970	3,960	-	8,040
347606 SET-UP & SERVICE - TAXABLE	15,000	15,000	750	750	-	14,250
347607 SET-UP & SERVICE - NON-TAXABLE	12,000	12,000	250	1,590	-	10,410
347608 SECURITY SERVICES REVENUE	18,000	18,000	400	2,707	-	15,293
347609 EVENT SECURITY	-	-	360	360	-	(360)
347620 CAFE REVENUE	12,000	12,000	-	615	-	11,385
347621 CATERING REVENUE	60,000	60,000	94	7,907	-	52,093
<b>CHARGES FOR SERVICES Total</b>	<b>627,100</b>	<b>627,100</b>	<b>26,678</b>	<b>111,287</b>	<b>-</b>	<b>515,813</b>
<b>FINES</b>						
351200 FINES	650,000	650,000	28,522	108,314	-	541,686
351201 OTHER CARD REVENUE	2,000	2,000	195	975	-	1,025
351202 HEADSET REVENUE	7,000	7,000	258	1,100	-	5,900
351203 USB REVENUE	6,000	6,000	327	1,189	-	4,811
351204 LIBRARY TOTES	2,500	2,500	115	414	-	2,086
<b>FINES Total</b>	<b>667,500</b>	<b>667,500</b>	<b>29,417</b>	<b>111,992</b>	<b>-</b>	<b>555,508</b>
<b>MISCELLANEOUS</b>						
360000 MISCELLANEOUS REVENUE	2,500	2,500	191	782	-	1,718
360001 REVENUE ADJUSTMENT	-	-	1,761	1,746	-	(1,746)
361000 INTEREST INCOME	170,000	170,000	31,085	131,625	-	38,375
362000 FACILITY RTL REV - TAXABLE	100,000	100,000	4,478	19,024	-	80,976
362001 FACILITY RENTAL REV - NONTAX	64,000	64,000	(80)	4,779	-	59,221
362002 EQUIPMENT RENTAL REV - TAXABLE	1,000	1,000	600	600	-	400
362003 EQUIPMENT RENTAL REV - NONTAX	2,500	2,500	-	300	-	2,200
367004 OTHER GRANTS	225,000	225,000	-	-	-	225,000
<b>MISCELLANEOUS Total</b>	<b>565,000</b>	<b>565,000</b>	<b>38,035</b>	<b>158,857</b>	<b>-</b>	<b>406,143</b>
<b>OTHER FINANCING SRCS</b>						
396000 REFUNDS	5,000	5,000	244	3,774	-	1,226
399000 REIMBURSEMENT FOR SERVICES	175,000	175,000	-	10,854	-	164,146
399001 INSURANCE REIMBURSEMENTS	20,000	20,000	-	-	-	20,000
<b>OTHER FINANCING SRCS Total</b>	<b>200,000</b>	<b>200,000</b>	<b>244</b>	<b>14,629</b>	<b>-</b>	<b>185,371</b>

<b>REVENUE Total</b>	<b>45,755,010</b>	<b>45,755,010</b>	<b>468,252</b>	<b>1,520,068</b>	<b>-</b>	<b>44,234,942</b>
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<b>EXPENSE</b>						
<b>PERSONAL SERVICES</b>						
411000 SALARIES APPOINTED STAFF	18,059,744	18,070,748	1,320,466	3,955,438	-	14,115,310
412000 SALARIES HOURLY STAFF	1,820,444	1,805,589	109,569	332,552	-	1,473,037
413000 WELLNESS	35,000	35,000	315	7,146	-	27,854
413001 LONG TERM DISABILITY INSURANCE	44,075	44,075	9,150	17,227	-	26,848
413002 EMPLOYEE ASSISTANCE PROGRAM	23,500	23,500	1,600	4,800	14,400	4,300
413003 TUITION ASSISTANCE	25,000	25,000	397	6,397	-	18,603
413100 FICA AND MEDICARE	1,513,443	1,513,443	103,604	310,647	-	1,202,796
413300 PERF/INPRS	2,546,358	2,546,358	185,511	554,497	-	1,991,861
413400 UNEMPLOYMENT COMPENSATION	9,000	9,000	1,273	2,793	2,207	4,000
413500 MEDICAL & DENTAL INSURANCE	4,610,470	4,614,321	540,426	1,403,844	8,292	3,202,185
413600 GROUP LIFE INSURANCE	38,950	38,950	6,284	12,430	-	26,520
<b>PERSONAL SERVICES Total</b>	<b>28,725,984</b>	<b>28,725,984</b>	<b>2,278,595</b>	<b>6,607,771</b>	<b>24,898</b>	<b>22,093,315</b>

<b>SUPPLIES</b>						
421500 OFFICE SUPPLIES - FAC/PURCH	385,096	404,997	9,579	28,197	34,487	342,313
421600 LIBRARY SUPPLIES	186,000	195,879	-	11,637	10,174	174,067
421700 DEPARTMENT OFFICE SUPPLIES	373,800	440,576	15,776	103,260	26,769	310,547
422210 GASOLINE	44,000	46,321	1,912	3,829	22,179	20,312
422250 UNIFORMS	8,000	10,800	167	1,689	4,486	4,625
422310 CLEANING & SANITATION	165,000	168,405	4,906	19,708	17,075	131,622
429001 NON CAPITAL FURNITURE & EQUIP	128,000	138,298	2,444	10,235	2,507	125,556
<b>SUPPLIES Total</b>	<b>1,289,896</b>	<b>1,405,276</b>	<b>34,784</b>	<b>178,555</b>	<b>117,678</b>	<b>1,109,043</b>

<b>OTHER SERVICES AND CHARGES</b>						
431100 LEGAL SERVICES	219,000	251,500	34,304	45,653	10,304	195,544
431200 ENGINEERING & ARCHITECTURAL	25,000	25,000	-	-	-	25,000
431500 CONSULTING SERVICES	285,900	433,763	30,068	72,047	209,033	152,683
432100 FREIGHT & EXPRESS	7,000	7,485	275	903	3,082	3,500
432200 POSTAGE	64,650	64,650	26	27,075	1,074	36,501
432300 TRAVEL	36,400	36,400	1,099	4,126	-	32,274
432400 DATA COMMUNICATIONS	281,800	284,150	21,307	67,784	392	215,974
432401 CELLULAR PHONE	10,080	10,080	901	2,609	-	7,471
432500 CONFERENCES	143,100	143,100	17,090	22,573	750	119,777
432501 IN HOUSE CONFERENCE	96,530	97,405	8,289	11,388	3,575	82,442
433100 OUTSIDE PRINTING	177,116	195,833	4,634	27,730	15,419	152,684
433200 PUBLICATION OF LEGAL NOTICES	1,800	1,800	289	289	-	1,511
434100 WORKER'S COMPENSATION	172,612	173,694	-	18,715	17,633	137,346
434200 PACKAGE	261,023	261,023	-	4,175	-	256,848
434201 EXCESS LIABILITY	11,179	11,179	-	39,607	39,607	(68,035)
434202 AUTOMOBILE	21,162	21,162	-	4,628	4,628	11,906
434500 OFFICIAL BONDS	1,080	1,080	-	975	-	105
434501 PUBLIC OFFICIALS & EE LIAB	17,280	17,280	-	15,504	-	1,776
434502 BROKERAGE FEE	18,360	18,360	-	5,000	5,000	8,360
435100 ELECTRICITY	1,194,813	1,421,496	68,165	206,129	1,115,367	100,000
435200 NATURAL GAS	146,856	184,381	12,176	42,403	105,122	36,856
435300 HEAT/STEAM	400,190	492,658	31,691	78,715	363,753	50,190
435400 WATER	83,896	95,274	5,285	16,525	76,347	2,403
435401 COOLING/CHILLED WATER	553,664	553,664	24,413	92,922	442,901	17,842
435500 STORMWATER	24,990	24,990	56	113	23,688	1,190
435900 SEWAGE	96,789	98,414	8,020	24,306	73,360	748
436100 REP & MAINT-STRUCTURE	573,500	802,957	89,790	220,437	261,656	320,864
436101 ELECTRICAL	672,000	672,000	-	15,587	239,299	417,114
436102 PLUMBING	100,000	100,000	5,333	12,519	17,460	70,021
436103 PEST SERVICES	35,000	35,000	1,520	2,020	22,480	10,500
436104 ELEVATOR SERVICES	101,000	101,000	3,063	10,894	63,741	26,366
436110 CLEANING SERVICES	1,125,311	1,241,214	70,861	233,127	816,016	192,072
436200 REP & MAINT-EQUIPMENT	217,000	231,710	53,939	59,890	24,836	146,984
436201 REP & MAINT-HEATING & AIR	467,000	543,947	6,944	59,465	252,692	231,791
436202 REP & MAINT-AUTO	63,000	66,533	2,196	14,239	-	52,295
436203 REP & MAINT-COMPUTERS	361,600	370,324	370	73,354	100,689	196,280
437200 EQUIPMENT RENTAL	83,800	83,800	5,034	19,618	37,595	26,586

437300 REAL ESTATE RENTAL	448,458	448,458	36,070	111,489	-	336,969
439100 CLAIMS, AWARDS, INDEMNITIES	25,000	25,000	-	-	-	25,000
439600 TRASH REMOVAL	68,563	76,523	7,470	22,900	50,060	3,563
439601 SNOW REMOVAL	382,500	455,405	9,943	73,140	123,491	258,774
439602 LAWN & LANDSCAPING	325,121	335,371	1,771	10,759	5,190	319,422
439800 DUES & MEMBERSHIPS	55,390	57,550	-	41,577	2,160	13,813
439901 COMPUTER SERVICES	297,500	302,549	1,011	10,452	-	292,097
439902 PAYROLL SERVICES	140,000	140,000	10,348	34,709	-	105,291
439903 SECURITY SERVICES	1,349,637	1,391,870	88,487	261,165	132,894	997,812
439904 BANK FEES/CREDIT CARD FEES	65,000	65,000	5,710	14,822	-	50,178
439905 OTHER CONTRACTUAL SERVICES	699,423	755,880	18,078	74,626	284,160	397,094
439906 RECRUITMENT EXPENSES	24,300	24,300	1,095	1,415	249	22,636
439907 EVENTS & PR	56,700	60,084	1,125	4,570	500	55,014
439910 PROGRAMMING	77,500	77,600	200	2,020	6,721	68,859
439911 PROGRAMMING-JUV.	150,000	152,960	8,485	18,643	19,490	114,827
439912 PROGRAMMING ADULT - CENTRAL	25,000	25,000	-	2,650	-	22,350
439913 PROGRAMMING EXHIBITS - CENTRAL	5,000	5,000	-	-	-	5,000
439930 MATERIALS CONTRACTUAL	2,129,795	2,129,795	341,735	515,206	-	1,614,589
451100 AUDIT FEES	15,000	15,000	-	-	-	15,000
452002 TRANSFERS IN/OUT	-	-	-	-	-	-
<b>OTHER SERVICES AND CHARGES TOTAL</b>	<b>14,491,368</b>	<b>15,717,652</b>	<b>1,038,665</b>	<b>2,753,184</b>	<b>4,972,412</b>	<b>7,992,056</b>

**CAPITAL**

445100 CAPITAL - FURNITURE	-	5,654	-	-	5,654	-
445200 VEHICLES	80,000	121,745	-	-	41,745	80,000
445300 CAPITAL - EQUIPMENT	-	-	-	-	15,582	(15,582)
445301 COMPUTER EQUIPMENT	50,000	50,000	-	-	-	50,000
449000 BOOKS & MATERIALS	3,884,250	3,884,250	25,220	241,589	-	3,642,661
449100 UNPROCESSED PAPERBACK BOOKS	137,000	232,667	-	46,005	49,408	137,254
<b>CAPITAL Total</b>	<b>4,151,250</b>	<b>4,294,315</b>	<b>25,220</b>	<b>287,594</b>	<b>112,389</b>	<b>3,894,332</b>

<b>EXPENSE Total</b>	<b>48,658,498</b>	<b>50,143,227</b>	<b>3,377,264</b>	<b>9,827,104</b>	<b>5,227,377</b>	<b>35,088,745</b>
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**INDIANAPOLIS - MARION COUNTY PUBLIC LIBRARY**  
**CASHFLOW PROJECTIONS - OPERATING FUND**  
**January 1 - December 31, 2020**

	ACTUAL JANUARY	ACTUAL FEBRUARY	ACTUAL MARCH	PROJECTED APRIL	PROJECTED MAY	PROJECTED JUNE	PROJECTED JULY	PROJECTED AUGUST	PROJECTED SEPTEMBER	PROJECTED OCTOBER	PROJECTED NOVEMBER	PROJECTED DECEMBER	PROJECTED Y-T-D	REVISED BUDGET	Variance
<b>Beginning Balance</b>	\$ 25,151,724	\$ 21,844,102	\$ 19,749,084	\$ 16,839,017	\$ 15,772,662	\$ 15,530,173	\$ 17,441,030	\$ 17,118,578	\$ 19,500,927	\$ 16,392,010	\$ 13,828,266	\$ 14,500,827	\$ 25,151,724	\$ 25,151,724	
<b>Receipts:</b>															
PROPERTY TAX	-	-	-	1,350,000	3,808,107	3,757,253	2,538,738	5,635,880	-	1,676,997	3,833,137	9,608,586	32,208,698	35,756,871	(3,548,173)
PROPERTY TAX CAPS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
E-RATE REVENUE	16,060	13,050	13,720	8,503	80,895	8,846	8,491	41,447	23,571	8,554	8,554	8,554	240,246	248,400	(8,154)
FINANCIAL INSTITUTION TAX REV	-	-	-	-	-	93,232	-	-	-	-	-	142,433	235,665	261,850	(26,185)
LICENSE EXCISE TAX REVENUE	-	-	-	-	-	1,207,717	-	-	-	-	-	1,289,128	2,496,845	2,774,272	(277,427)
LOCAL OPTION INCOME TAX	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	3,854,581	3,854,584	(3)
COUNTY OPTION INCOME TAX	38,943	38,943	38,943	38,943	38,943	38,943	38,943	38,943	38,943	38,943	38,943	38,943	467,310	467,329	(19)
COMMERCIAL VEHICLE TAX REVENUE	-	-	-	-	-	136,200	-	-	-	-	-	136,198	272,398	302,664	(30,266)
IN LIEU OF PROP. TAX	-	-	-	-	-	15,010	-	-	-	-	-	14,430	29,440	29,440	-
COPY MACHINE REVENUE	126	-	-	-	-	-	-	-	-	-	-	-	126	-	126
PUBLIC PRINTING REVENUE	26,742	30,311	18,784	-	-	28,185	30,627	31,709	28,986	30,694	25,761	24,416	276,214	351,300	(75,086)
FAX TRANSMISSION REVENUE	5,514	6,375	4,785	-	-	4,507	5,200	5,344	4,925	5,712	5,054	5,386	52,801	60,000	(7,199)
PROCTORING EXAMS	250	227	285	-	-	460	814	285	69	207	193	442	3,232	3,800	(568)
PLAC CARD DISTRIBUTION REVENUE	-	-	-	-	66,400	-	-	-	-	-	-	-	66,400	83,000	(16,600)
USAGE FEE REVENUE	1,870	1,120	970	947	867	767	767	1,558	50	643	1,166	2,237	12,961	12,000	961
SET-UP & SERVICE - TAXABLE	-	-	750	-	-	951	1,004	1,902	1,610	2,307	1,479	993	10,995	15,000	(4,005)
SET-UP & SERVICE - NON-TAXABLE	80	1,260	250	-	-	350	350	1,908	1,555	1,464	1,020	1,285	9,522	12,000	(2,478)
SECURITY SERVICES REVENUE	567	1,740	400	-	-	573	573	1,720	2,316	1,628	1,123	1,903	12,543	18,000	(5,457)
EVENT SECURITY	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
PARKING REVENUE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CAFE REVENUE	615	-	-	-	-	1,115	471	486	478	511	517	453	4,644	12,000	(7,356)
CATERING REVENUE	6,177	1,636	94	-	-	10,269	5,414	1,134	-	16,038	6,639	8,869	56,270	60,000	(3,730)
FINES	40,476	39,316	28,522	-	-	35,000	35,000	35,000	35,000	35,000	35,000	35,000	353,314	650,000	(296,686)
OTHER CARD REVENUE	195	585	195	-	-	189	3	188	286	94	94	96	1,924	2,000	(76)
HEADSET REVENUE	407	435	258	-	-	614	643	670	603	612	460	454	5,157	7,000	(1,843)
USB REVENUE	390	472	327	-	-	512	547	552	584	442	463	366	4,654	6,000	(1,346)
LIBRARY TOTES	127	172	115	-	-	373	255	235	185	160	120	135	1,878	2,500	(622)
MISCELLANEOUS REVENUE	256	335	191	-	-	112	107	125	1,005	93	105	206	2,535	2,500	35
REVENUE ADJUSTMENT	(16)	1	1,761	-	-	-	-	-	-	-	-	-	1,746	-	1,746
INTEREST INCOME	53,268	47,272	31,085	-	-	8,000	8,000	8,000	8,000	8,000	8,000	8,000	187,625	170,000	17,625
FACILITY RTL REV - TAXABLE	6,116	8,430	4,478	-	-	7,825	5,283	10,915	7,914	9,722	6,039	3,775	70,497	100,000	(29,503)
FACILITY RENTAL REV - NONTAX	2,299	2,560	(80)	-	-	265	-	795	3,693	4,009	8,107	3,024	24,671	64,000	(39,329)
EQUIPMENT RENTAL REV - TAXABLE	-	-	600	-	-	42	62	88	100	148	88	52	1,181	1,000	181
EQUIPMENT RENTAL REV - NONTAX	-	300	-	-	-	-	-	389	402	446	-	268	1,804	2,500	(696)
FOUNDATION CONTRIBUTION	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
OTHER GRANTS	-	-	-	-	-	-	225,000	-	-	-	-	-	225,000	225,000	-
TRANSFER IN	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SALE OF SURPLUS PROPERTY	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
REFUNDS	954	2,577	244	-	-	640	-	-	-	-	-	14	4,428	5,000	(572)
REIMBURSEMENT FOR SERVICES	5,741	5,113	-	-	56,165	40,554	14,233	229	3,436	-	-	-	125,471	175,000	(49,529)
INSURANCE REIMBURSEMENTS	-	-	-	1,021,821	-	-	-	-	784	-	-	-	1,022,605	20,000	1,002,605
<b>Total Receipts</b>	<b>528,372</b>	<b>523,444</b>	<b>467,892</b>	<b>2,741,428</b>	<b>4,372,591</b>	<b>5,719,717</b>	<b>3,241,740</b>	<b>6,140,716</b>	<b>485,707</b>	<b>2,163,639</b>	<b>4,303,277</b>	<b>11,656,858</b>	<b>42,345,381</b>	<b>45,755,010</b>	<b>(3,409,629)</b>
<b>Expenditures:</b>															
PERSONAL SERVICES & BENEFITS	2,517,344	1,811,832	2,278,595	2,046,505	2,931,270	2,056,828	2,051,187	2,051,223	2,056,250	2,934,623	2,056,285	2,050,440	26,842,382	28,725,984	1,883,602
SUPPLIES	99,329	44,442	34,784	80,000	198,000	65,000	84,000	88,000	66,000	133,000	74,000	101,000	1,067,555	1,405,276	337,720
OTHER SERVICES AND CHARGES	960,473	754,046	1,038,665	1,305,391	1,109,922	1,119,145	1,053,117	1,243,256	1,096,486	1,283,872	1,124,544	1,290,873	13,379,791	15,717,652	2,337,860
LIBRARY MATERIALS CAPITAL OUTLAY	259,304	3,070	25,220	375,888	375,888	567,888	375,888	375,888	375,888	375,888	375,888	417,150	3,903,844	4,294,315	390,471
TRANSFER OUT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>3,836,450</b>	<b>2,613,391</b>	<b>3,377,264</b>	<b>3,807,784</b>	<b>4,615,079</b>	<b>3,808,861</b>	<b>3,564,191</b>	<b>3,758,367</b>	<b>3,594,624</b>	<b>4,727,383</b>	<b>3,630,716</b>	<b>3,859,463</b>	<b>45,193,573</b>	<b>50,143,227</b>	<b>4,949,653</b>
<b>Change in Payables/Petty Cash/Correction*</b>	<b>455</b>	<b>(5,071)</b>	<b>(695)</b>										<b>(5,311)</b>		
<b>Ending Balance</b>	<b>\$ 21,844,102</b>	<b>\$ 19,749,084</b>	<b>\$ 16,839,017</b>	<b>\$ 15,772,662</b>	<b>\$ 15,530,173</b>	<b>\$ 17,441,030</b>	<b>\$ 17,118,578</b>	<b>\$ 19,500,927</b>	<b>\$ 16,392,010</b>	<b>\$ 13,828,266</b>	<b>\$ 14,500,827</b>	<b>\$ 22,298,221</b>	<b>\$ 22,298,221</b>	<b>\$ 20,763,507</b>	



## Receipts and Disbursements - March 2020

FUND	CASH AND INVESTMENTS 2/29/20	RECEIPTS	DISBURSEMENTS	CASH AND INVESTMENTS 3/31/20
101 Total Operating	19,749,084	468,252	3,377,959	16,839,377
104 Total Fines	6	56,605	56,605	6
226 Total Parking Garage	772,020	11,911	11,142	772,789
230 Total Grant	405,230	80,030	14,952	470,308
245 Total Rainy Day	5,517,762	8,579	1,609	5,524,732
270 Total Shared System	354,635	4,927	5,758	353,804
301 Total BIRF 1	3,639,862	2,586	-	3,642,448
321 Total BIRF 2	746,290	-	-	746,290
471 Total Library Improvement Reserve Fund	2,733,484	4,175	243,355	2,494,305
472 Total Construction	13,242	-	-	13,242
475 Total 2015 Bond RFID Books & Materials	203,364	-	-	203,364
476 Total 2016 Bond - Michigan Rd	143,086	-	19,248	123,837
477 Total 2017A Bond - Brightwood	2,293,623	-	145,859	2,147,764
478 Total 2017B Bond - Eagle	926,221	-	806	925,415
479 Total 2018A Bond - AHS/ILS/Fac Improvmts	2,783,732	-	112,592	2,671,140
480 Total 2018 BBond - West Perry Branch	8,663,577	-	7,868	8,655,709
481 Total 2019 Bond - LAW WAY Renovation	2,825,936	2,305	695,649	2,132,591
800 Total Gift	1,044,251	196,247	102,663	1,137,834
806 Total Payroll Liabilities (1)	73,188	162,588	221,141	14,635
812 Total Foundation Agency Fund	1,432	436	-	1,867
813 Total Staff Association Agency Fund	31	-	-	31
814 Total Sales Tax Agency Fund	668	513	674	507
815 Total PLAC Card Revenue Agency Fund	12,825	2,600	-	15,425
<b>Grand Total</b>	<b>52,903,546</b>	<b>1,001,755</b>	<b>5,017,880</b>	<b>48,887,421</b>



Indianapolis Marion County Public Library  
 Status of the Treasury  
 Investment Report  
 MONTH ENDED MARCH 2020

<b>Chase Savings Account</b>		
	Balance March 31, 2020	Interest Earned March 31, 2020
Operating Fund	\$ 1,223	\$ 70
Shared System Fund	\$ -	\$ -
Grant Fund	\$ 193,395	\$ 30
Parking Garage	\$ 409,082	\$ 64
Bond & Interest Redemption Fd	\$ 83,960	\$ -
Bond & Interest Redemption Fd 2	\$ 360,386	\$ -
Rainy Day Fund	\$ 404,603	\$ 64
<b>Total Chase Savings Account</b>	<b>\$ 1,452,648</b>	<b>\$ 228</b>

*The average savings account rate for March was 0.19%*

<b>Fifth Third Bank Investment Account</b>		
	Balance March 31, 2020	Interest Earned March 31, 2020
Library Improvement Reserve Fd	\$ 2,217,879	\$ 4,175
Rainy Day Fund	\$ 4,436,347	\$ 8,351
<b>Total Fifth Third Bank</b>	<b>\$ 6,654,226</b>	<b>\$ 12,527</b>

*The average investment account rate for March was 2.26%*

<b>Hoosier Fund Account Income</b>		
	Balance March 31, 2020	Interest Earned March 31, 2020
Operating Fund	\$ 1,625,019	\$ 5,627
Rainy Day Fund	\$ 178,657	\$ 164
2017A Brightwood Project Fund	\$ 1,418,314	\$ -
2018B West Perry Project Fund	\$ 3,062,846	\$ -
2018A Multi-Project Fund	\$ 2,573,565	\$ -
Bond & Interest Redemption Fd	\$ 15,365	\$ 2,450
2019 Lawrence/Wayne Project Fund	\$ 2,506,211	\$ 2,305
<b>Total Hoosier Fund Account</b>	<b>\$ 11,379,977</b>	<b>\$ 10,546</b>

*The average Hoosier Fund account rate for March was 1.08%*

<b>TrustIndiana</b>		
	Balance March 31, 2020	Interest Earned March 31, 2020
Operating Fund	\$ 6,403,005	\$ 14,563
2015 RFID Project Fund	\$ 150,000	\$ -
2017A Brightwood Project Fund	\$ 352,534	\$ -
2017B Eagle Project Fund	\$ 626,937	\$ -
2018B West Perry Project Fund	\$ 5,390,752	\$ -
Bond & Interest Redemption Fd 2	\$ 90,897	\$ -
Bond & Interest Redemption Fd	\$ 968,022	\$ 136
<b>Total TrustIndiana Account</b>	<b>\$ 13,982,147</b>	<b>\$ 14,699</b>

*The average TrustIndiana account rate for March was 1.05%*

<b>U. S. Bank</b>		
	Balance March 31, 2020	Interest Earned March 31, 2020
Operating Fund	\$ 8,046,446	\$ 10,826
<b>Total U. S. Bank</b>	<b>\$ 8,046,446</b>	<b>\$ 10,826</b>

*The average U. S. Bank account rate for March was 0.66%*

<b>Previous Month's Chase Savings Account Activity</b>		
	Balance February 29, 2020	Interest Earned February 29, 2020
Operating Fund	\$ 1,153	\$ 302
Shared System Fund	\$ -	\$ -
Grant Fund	\$ 193,364	\$ 91
Parking Garage	\$ 409,018	\$ 159
Bond & Interest Redemption Fd	\$ 83,960	\$ -
Bond & Interest Redemption Fd 2	\$ 360,386	\$ -
Rainy Day Fund	\$ 404,539	\$ 173
<b>Total Chase Savings Account</b>	<b>\$ 1,452,419</b>	<b>\$ 726</b>

*The average savings account rate for February was 0.49%*

<b>Previous Month's Fifth Third Bank Investment Account</b>		
	Balance February 29, 2020	Interest Earned February 29, 2020
Library Improvement Reserve Fd	\$ 2,213,704	\$ 4,375
Rainy Day Fund	\$ 4,427,995	\$ 8,752
<b>Total Fifth Third Bank</b>	<b>\$ 6,641,699</b>	<b>\$ 13,127</b>

*The average investment account rate for February was 2.37%*

<b>Previous Month's Hoosier Fund Account Income</b>		
	Balance February 29, 2020	Interest Earned February 29, 2020
Operating Fund	\$ 1,619,392	\$ 8,882
Rainy Day Fund	\$ 178,493	\$ 261
2017A Brightwood Project Fund	\$ 1,418,314	\$ -
2018B West Perry Project Fund	\$ 3,062,846	\$ -
2018A Multi-Project Fund	\$ 2,823,565	\$ -
Bond & Interest Redemption Fd	\$ 12,914	\$ 4,134
2019 Lawrence/Wayne Project Fund	\$ 2,503,907	\$ 3,907
<b>Total Hoosier Fund Account</b>	<b>\$ 11,619,431</b>	<b>\$ 17,183</b>

*The average Hoosier Fund account rate for February was 1.80%*

<b>Previous Month's TrustIndiana</b>		
	Balance February 29, 2020	Interest Earned February 29, 2020
Operating Fund	\$ 9,388,442	\$ 26,342
2015 RFID Project Fund	\$ 150,000	\$ -
2017A Brightwood Project Fund	\$ 352,534	\$ -
2017B Eagle Project Fund	\$ 626,937	\$ -
2018B West Perry Project Fund	\$ 5,390,752	\$ -
Bond & Interest Redemption Fd 2	\$ 90,897	\$ -
Bond & Interest Redemption Fd	\$ 967,886	\$ 190
<b>Total TrustIndiana Account</b>	<b>\$ 16,967,448</b>	<b>\$ 26,533</b>

*The average TrustIndiana account rate for February was 1.64%*

<b>Previous Month's U.S. Bank</b>		
	Balance February 29, 2020	Interest Earned February 29, 2020
Operating Fund	\$ 8,035,621	\$ 11,746
<b>Total U. S. Bank</b>	<b>\$ 8,035,621</b>	<b>\$ 11,746</b>

*The average U. S. Bank account rate for February was 1.70%*

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**  
**Fund 301 and 321 - Bond and Interest Funds - Detailed Income Statement**  
**MONTH ENDED MARCH 2020**

	ORIGINAL BUDGET	REVISED BUDG.	MTD	YTD	P.O.	AVAILABLE BUDG.
<b>REVENUES</b>						
<b>Property Taxes</b>						
311000 PROPERTY TAX	12,882,655	12,882,655	-	-	-	12,882,655
<b>Property Taxes Total</b>	<b>12,882,655</b>	<b>12,882,655</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>12,882,655</b>
<b>Intergovernmental</b>						
335100 FINANCIAL INSTITUTION T	71,439	71,439	-	-	-	71,439
335200 LICENSE EXCISE TAX REVE	751,196	751,196	-	-	-	751,196
335700 COMMERCIAL VEHICLE TAX	59,660	59,660	-	-	-	59,660
339000 IN LIEU OF PROP. TAX	8,441	8,441	-	-	-	8,441
<b>Intergovernmental Total</b>	<b>890,736</b>	<b>890,736</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>890,736</b>
<b>Miscellaneous</b>						
361000 INTEREST INCOME	-	-	2,586	11,438	-	(11,438)
<b>Miscellaneous Total</b>	<b>-</b>	<b>-</b>	<b>2,586</b>	<b>11,438</b>	<b>-</b>	<b>(11,438)</b>
<b>REVENUES Total</b>	<b>13,773,391</b>	<b>13,773,391</b>	<b>2,586</b>	<b>11,438</b>	<b>-</b>	<b>13,761,953</b>
<b>EXPENSES</b>						
<b>Other Services and Charges</b>						
439904 BANK FEES/CREDIT CARD F	6,750	6,750	-	2,750	-	4,000
438100 PRINCIPAL	14,795,000	14,795,000	-	1,635,000	-	13,160,000
438200 INTEREST	1,848,161	1,848,161	-	212,512	-	1,635,649
<b>Other Services and Charges Total</b>	<b>16,649,911</b>	<b>16,649,911</b>	<b>-</b>	<b>1,850,262</b>	<b>-</b>	<b>14,799,649</b>
<b>EXPENSES Total</b>	<b>16,649,911</b>	<b>16,649,911</b>	<b>-</b>	<b>1,850,262</b>	<b>-</b>	<b>14,799,649</b>

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
Fund 245 - Rainy Day Fund - Detailed Income Statement  
MONTH ENDED MARCH 2020

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
<b>REVENUE</b>						
<b>MISCELLANEOUS</b>						
361000 INTEREST INCOME	30,000	30,000	8,579	24,621	-	5,379
<b>MISCELLANEOUS Total</b>	<b>30,000</b>	<b>30,000</b>	<b>8,579</b>	<b>24,621</b>	<b>-</b>	<b>5,379</b>
<b>REVENUE Total</b>	<b>30,000</b>	<b>30,000</b>	<b>8,579</b>	<b>24,621</b>	<b>-</b>	<b>5,379</b>
<b>EXPENSE</b>						
<b>OTHER SERVICES AND CHARGES</b>						
431100 LEGAL SERVICES	100,000	100,000	1,564	3,893	-	96,108
431200 ENGINEERING & ARCHITECTURAL	400,000	563,113	-	-	163,113	400,000
431500 CONSULTING SERVICES	-	3,321	-	4,200	-	(879)
438400 ISSUANCE COSTS	-	-	45	45	-	(45)
452002 TRANSFERS IN/OUT	-	-	-	(205,070)	-	205,070
<b>OTHER SERVICES AND CHARGES TOTAL</b>	<b>500,000</b>	<b>666,433</b>	<b>1,609</b>	<b>(196,932)</b>	<b>163,113</b>	<b>700,253</b>
<b>CAPITAL</b>						
441000 LAND	500,000	500,000	-	-	-	500,000
443500 BUILDING	1,000,000	1,000,000	-	-	-	1,000,000
<b>CAPITAL Total</b>	<b>1,500,000</b>	<b>1,500,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,500,000</b>
<b>EXPENSE Total</b>	<b>2,000,000</b>	<b>2,166,433</b>	<b>1,609</b>	<b>(196,932)</b>	<b>163,113</b>	<b>2,200,253</b>

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
Fund 471 - Library Improvement Reserve Fund - Detailed Income Statement  
MONTH ENDED MARCH 2020

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
<b>REVENUE</b>						
MISCELLANEOUS						
361000 INTEREST INCOME	40,000	40,000	4,175	11,716	-	28,284
<b>MISCELLANEOUS Total</b>	<b>40,000</b>	<b>40,000</b>	<b>4,175</b>	<b>11,716</b>	<b>-</b>	<b>28,284</b>
<b>REVENUE Total</b>	<b>40,000</b>	<b>40,000</b>	<b>4,175</b>	<b>11,716</b>	<b>-</b>	<b>28,284</b>
<b>EXPENSE</b>						
OTHER SERVICES AND CHARGES						
436100 REP & MAINT-STRUCTURE	600,000	910,795	243,355	243,445	67,351	600,000
<b>OTHER SERVICES AND CHARGES TOTAL</b>	<b>600,000</b>	<b>910,795</b>	<b>243,355</b>	<b>243,445</b>	<b>67,351</b>	<b>600,000</b>
CAPITAL						
444501 COMPUTER SOFTWARE	-	259,563	-	638	258,926	-
<b>CAPITAL Total</b>	<b>-</b>	<b>259,563</b>	<b>-</b>	<b>638</b>	<b>258,926</b>	<b>-</b>
<b>EXPENSE Total</b>	<b>600,000</b>	<b>1,170,358</b>	<b>243,355</b>	<b>244,082</b>	<b>326,276</b>	<b>600,000</b>

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**  
**Fund 226 - Parking Garage - Detailed Income Statement**  
**MONTH ENDED MARCH 2020**

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
<b>REVENUE</b>						
<b>CHARGES FOR SERVICES</b>						
347610 PARKING REVENUE	120,000	120,000	11,447	49,064	-	70,936
347611 EVENTS PARKING	8,000	8,000	400	500	-	7,500
<b>CHARGES FOR SERVICES Total</b>	<b>128,000</b>	<b>128,000</b>	<b>11,847</b>	<b>49,564</b>	<b>-</b>	<b>78,436</b>
<b>MISCELLANEOUS</b>						
361000 INTEREST INCOME	5,000	5,000	64	393	-	4,607
<b>MISCELLANEOUS Total</b>	<b>5,000</b>	<b>5,000</b>	<b>64</b>	<b>393</b>	<b>-</b>	<b>4,607</b>
<b>REVENUE Total</b>	<b>133,000</b>	<b>133,000</b>	<b>11,911</b>	<b>49,957</b>	<b>-</b>	<b>83,043</b>
<b>EXPENSE</b>						
<b>SUPPLIES</b>						
421200 PRINTER SUPPLIES	2,000	2,000	-	187	-	1,813
421500 OFFICE SUPPLIES - FAC/PURCH	6,000	6,000	92	953	-	5,047
422310 CLEANING & SANITATION	100	100	-	-	-	100
<b>SUPPLIES Total</b>	<b>8,100</b>	<b>8,100</b>	<b>92</b>	<b>1,140</b>	<b>-</b>	<b>6,960</b>
<b>OTHER SERVICES AND CHARGES</b>						
431100 LEGAL SERVICES	1,000	1,000	-	-	-	1,000
431501 PARKING GARAGE CONTRACTUAL	12,000	12,000	2,000	5,000	-	7,000
432200 POSTAGE	500	500	-	-	-	500
432400 DATA COMMUNICATIONS	4,000	4,025	650	1,717	-	2,308
434201 EXCESS LIABILITY	5,000	5,000	810	2,130	-	2,870
436100 REP & MAINT-STRUCTURE	15,000	15,000	-	-	-	15,000
436110 CLEANING SERVICES	8,000	8,000	-	-	-	8,000
436200 REP & MAINT-EQUIPMENT	8,000	8,000	96	367	-	7,633
436201 REP & MAINT-HEATING & AIR	123,062	146,124	-	-	23,062	123,062
439904 BANK FEES/CREDIT CARD FEES	7,000	7,000	802	2,469	-	4,531
439905 OTHER CONTRACTUAL SERVICES	45,000	45,000	6,693	19,337	-	25,663
<b>OTHER SERVICES AND CHARGES TOTAL</b>	<b>228,562</b>	<b>251,649</b>	<b>11,050</b>	<b>31,020</b>	<b>23,062</b>	<b>197,567</b>
<b>CAPITAL</b>						
445300 CAPITAL - EQUIPMENT	242,000	242,000	-	-	-	242,000
<b>CAPITAL Total</b>	<b>242,000</b>	<b>242,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>242,000</b>
<b>EXPENSE Total</b>	<b>478,662</b>	<b>501,749</b>	<b>11,142</b>	<b>32,160</b>	<b>23,062</b>	<b>446,527</b>

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**  
**Fund 270 - Shared System - Detailed Income Statement**  
**MONTH ENDED MARCH 2020**

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
<b>REVENUE</b>						
<b>CHARGES FOR SERVICES</b>						
347640 SHARED SYSTEM REVENUE	-	-	4,927	7,415	-	(7,415)
<b>CHARGES FOR SERVICES Total</b>	<b>-</b>	<b>-</b>	<b>4,927</b>	<b>7,415</b>	<b>-</b>	<b>(7,415)</b>
<b>REVENUE Total</b>	<b>-</b>	<b>-</b>	<b>4,927</b>	<b>7,415</b>	<b>-</b>	<b>(7,415)</b>
<b>EXPENSE</b>						
<b>PERSONAL SERVICES</b>						
411000 SALARIES APPOINTED STAFF	56,824	56,824	4,747	14,240	-	42,584
413100 FICA AND MEDICARE	4,347	4,347	337	1,012	-	3,335
413300 PERF/INPRS	8,069	8,069	674	2,022	-	6,047
<b>PERSONAL SERVICES Total</b>	<b>69,240</b>	<b>69,240</b>	<b>5,758</b>	<b>17,275</b>	<b>-</b>	<b>51,966</b>
<b>SUPPLIES</b>						
421600 LIBRARY SUPPLIES	2,060	2,313	-	-	253	2,060
<b>SUPPLIES Total</b>	<b>2,060</b>	<b>2,313</b>	<b>-</b>	<b>-</b>	<b>253</b>	<b>2,060</b>
<b>OTHER SERVICES AND CHARGES</b>						
431500 CONSULTING SERVICES	5,000	5,000	-	-	-	5,000
432300 TRAVEL	1,836	1,836	-	-	-	1,836
432501 IN HOUSE CONFERENCE	250	250	-	-	-	250
439907 EVENTS & PR	510	510	-	-	-	510
439909 REIMBURSEMENT FOR SERVICES EXP	77,250	77,250	-	-	-	77,250
439931 E-BOOKS	12,100	12,100	-	-	-	12,100
452002 TRANSFERS IN/OUT	-	-	-	-	-	-
<b>OTHER SERVICES AND CHARGES TOTAL</b>	<b>96,946</b>	<b>96,946</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>96,946</b>
<b>EXPENSE Total</b>	<b>168,246</b>	<b>168,499</b>	<b>5,758</b>	<b>17,275</b>	<b>253</b>	<b>150,972</b>

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**  
**Fund 800 & 230 - Gift and Grant - Detailed Income Statement**  
**MONTH ENDED MARCH 2020**

	MTD	YTD
<b>REVENUE</b>		
<b>MISCELLANEOUS</b>		
360000 MISCELLANEOUS REVENUE	-	-
360001 REVENUE ADJUSTMENT	-	-
361000 INTEREST INCOME	(30)	(285)
367000 FOUNDATION CONTRIBUTION	(196,247)	(452,375)
367002 FOUNDATIONS - DESIGNATED GIFTS	-	-
367004 OTHER GRANTS	(80,000)	(109,203)
<b>MISCELLANEOUS Total</b>	<b>(276,277)</b>	<b>(561,864)</b>
<b>REVENUE Total</b>	<b>(276,277)</b>	<b>(561,864)</b>
<b>EXPENSE</b>		
<b>PERSONAL SERVICES</b>		
411000 SALARIES APPOINTED STAFF	4,231	16,091
412000 SALARIES HOURLY STAFF	-	852
413001 LONG TERM DISABILITY INSURANCE	-	-
413100 FICA AND MEDICARE	322	966
413300 PERF/INPRS	601	1,802
413500 MEDICAL & DENTAL INSURANCE	-	1,189
413600 GROUP LIFE INSURANCE	-	-
<b>PERSONAL SERVICES Total</b>	<b>5,154</b>	<b>20,900</b>
<b>SUPPLIES</b>		
421500 OFFICE SUPPLIES - FAC/PURCH	-	282
421600 LIBRARY SUPPLIES	-	2,112
421700 DEPARTMENT OFFICE SUPPLIES	780	13,864
<b>SUPPLIES Total</b>	<b>780</b>	<b>16,257</b>
<b>OTHER SERVICES AND CHARGES</b>		
431500 CONSULTING SERVICES	6,946	15,410
432100 FREIGHT & EXPRESS	-	-
432300 TRAVEL	-	-
432400 DATA COMMUNICATIONS	-	8,132
432500 CONFERENCES	-	2,946
432501 IN HOUSE CONFERENCE	-	-
433100 OUTSIDE PRINTING	2,707	9,942
436100 REP & MAINT-STRUCTURE	-	-
439800 DUES & MEMBERSHIPS	-	250
439901 COMPUTER SERVICES	-	-
439903 SECURITY SERVICES	-	-
439905 OTHER CONTRACTUAL SERVICES	88,635	88,635
439907 EVENTS & PR	-	113
439910 PROGRAMMING	4,325	13,526
439911 PROGRAMMING-JUV.	1,787	14,666
439912 PROGRAMMING ADULT - CENTRAL	2,872	26,254
439913 PROGRAMMING EXHIBITS - CENTRAL	-	-
439930 MATERIALS CONTRACTUAL	-	-

	MTD	YTD
439934 DATABASES	-	-
<b>OTHER SERVICES AND CHARGES Total</b>	<b>107,271</b>	<b>179,873</b>
<b>CAPITAL</b>		
445100 CAPITAL - FURNITURE	-	-
445200 VEHICLES	-	-
445300 CAPITAL - EQUIPMENT	-	-
445301 COMPUTER EQUIPMENT	-	-
449000 BOOKS & MATERIALS	640	58,948
449100 UNPROCESSED PAPERBACK BOOKS	2,332	18,078
449200 ART & EXHIBITS	-	-
<b>CAPITAL Total</b>	<b>2,971</b>	<b>77,026</b>
<b>OTHER FINANCING SRCS</b>		
459000 REFUNDS	1,440	1,440
459001 UNRESTRICTED EXPENSES	-	-
<b>OTHER FINANCING SRCS Total</b>	<b>1,440</b>	<b>1,440</b>
<b>EXPENSE Total</b>	<b>117,616</b>	<b>295,496</b>



**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**  
**Summary of Construction Fund Cash Balances**  
**As of March 31, 2020**

**Construction Fund Cash Balances - Does Not Include Retainage Withheld**

Fund 475 - Restricted - RFID Project	203,364.33
Fund 476 - Restricted - Michigan Road Project	63,587.37
Fund 477 - Restricted - Brightwood Project	1,805,047.15
Fund 478 - Restricted - Eagle Project	898,619.81
Fund 479 - Restricted - Multiple Projects	2,671,139.75
Fund 480 - Restricted - West Perry Project	8,655,709.22
Fund 481 - Restricted - Lawrence/ Wayne Projects	2,053,061.09
Fund 472 - Construction/Foundation	13,241.56
<b>Total Construction Fund Cash Balances</b>	<b><u>16,363,770.28</u></b>

**Construction Fund Classification Breakdown**

Fund 475 - Restricted - RFID Project	203,364.33
Fund 476 - Restricted - Michigan Road Project	63,587.37
Fund 477 - Restricted - Brightwood Project	1,805,047.15
Fund 478 - Restricted - Eagle Project	898,619.81
Fund 479 - Restricted - Multiple Projects	2,671,139.75
Fund 480 - Restricted - West Perry Project	8,655,709.22
Fund 481 - Restricted - Lawrence/ Wayne Projects	2,053,061.09
Fund 472 - Construction/Foundation - Assigned - Central	13,241.56
<b>Total Construction Fund Breakdown</b>	<b><u>16,363,770.28</u></b>

**Summary of Classifications**

Total Restricted	16,350,528.72
Total Assigned	13,241.56
<b>Total of All Classifications</b>	<b><u>16,363,770.28</u></b>

**Summary of Project Activity**

<u>PROJECT</u>	<u>TOTAL PROCEEDS + INTEREST</u>	<u>* ADJUSTED ORIGINAL BUDGET</u>	<u>CURRENT MONTH</u>	<u>CURRENT YEAR</u>	<u>PROJECT TO DATE</u>	<u>OPEN P.O.</u>	<u>UNEXPENDED</u>
* Fund 475 - Restricted - RFID Project	2,000,000.00	2,000,000.00	0.00	60,956.53	1,796,635.67	172,373.95	30,990.38
* Fund 476 - Restricted - Michigan Road Project	7,719,554.17	7,719,554.17	19,248.30	96,194.88	7,655,966.80	61,370.84	2,216.53
* Fund 477 - Restricted - Brightwood Project	6,170,396.01	6,100,000.00	160,962.77	553,364.26	4,294,952.85	1,761,030.61	44,016.54
* Fund 478 - Restricted - Eagle Project	7,844,465.11	7,800,000.00	805.50	20,261.02	6,901,380.19	363,404.93	535,214.88
* Fund 479 - Restricted - Multiple Projects	5,068,386.81	5,000,000.00	112,591.86	288,518.21	2,328,860.25	384,743.89	2,286,395.86
* Fund 480 - Restricted - West Perry Project	9,608,603.58	9,600,000.00	7,867.65	69,311.28	944,290.78	463,502.08	8,192,207.14
* Fund 481 - Restricted - Lawrence/ Wayne Projects	3,173,711.34	3,179,922.80	775,179.49	1,084,861.71	1,126,861.71	1,925,970.04	127,091.05
Fund 472 - Major Repairs & Maintenance	3,454,070.94	3,454,070.94	0.00	0.00	3,440,829.38	13,241.56	0.00
<b>Total Expenditures</b>	<b><u>45,039,187.96</u></b>	<b><u>44,853,547.91</u></b>	<b><u>1,076,655.57</u></b>	<b><u>2,173,467.89</u></b>	<b><u>28,489,777.63</u></b>	<b><u>5,145,637.90</u></b>	<b><u>11,218,132.38</u></b>

<u>PROJECT</u>	<u>*** BUDGET</u>	<u>ADJUSTED ORIGINAL BUDGET</u>	<u>CURRENT MONTH</u>	<u>CURRENT YEAR</u>	<u>PROJECT TO DATE</u>	<u>BUDGET BALANCE</u>
Interest Earnings - Foundation - Fund 472	15,270.69	15,270.69	0.00	0.00	15,270.69	0.00
Appropriated Interest Earnings - Fund 476	154,554.17	154,554.17	0.00	0.00	154,554.17	0.00
Appropriated Interest Earnings - Fund 477	225,396.01	155,000.00	0.00	0.00	155,000.00	0.00
Appropriated Interest Earnings - Fund 478	127,837.56	83,372.45	0.00	0.00	83,372.45	0.00
Appropriated Interest Earnings - Fund 479	68,386.81	0.00	0.00	0.00	0.00	0.00
Appropriated Interest Earnings - Fund 480	197,647.04	189,043.46	0.00	0.00	189,043.46	0.00
Appropriated Interest Earnings - Fund 481	0.00	6,211.46	2,304.52	6,211.46	6,211.46	0.00

\* This is the original maximum budget for the Bond including interest that was appropriated for use.



# Board Action Request

5b

**To:** IMCPL Board

**Meeting Date:** April 27, 2020

**From:** Finance Committee

**Approved by the  
Library Board:** April 27, 2020

**Effective Date:** April 27, 2020

**Subject:** Resolution 16-2020 – Transfer Between Classifications and Accounts

**Recommendation:** Library staff recommends Board approval of the transfer.

**Background:** The transfers in the Operating Fund are to cover the purchase of additional e-resources for patrons during the Library closure.

In the environment of the current Indiana stay at home order, use of the library's collection has shifted to the online collection, as seen in the recent 24% increase in e-book usage and 52% increase in streaming videos. Even after Indianapolis and the library slowly reopens and returns to normal operations, it is anticipated that use of the physical collection will be even slower to return to normal. With more waves of the coronavirus anticipated for the fall, it is likely that many patrons will be leery of borrowing physical books, music CDs, CD Books and videos used by other patrons. Therefore, we believe a shift of \$700,000 from the physical material budget to the electronic resources budget is necessary to meet the increased demand for the online collection.

**Strategic/Fiscal Impact:** These changes have no impact on the total budget for 2020 as the funds are moving from one account to another.



# Board Resolution

# 5b

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
RESOLUTION 16-2020  
TRANSFERS BETWEEN CLASSIFICATIONS AND ACCOUNTS  
April 27, 2020**

**WHEREAS**, certain conditions have developed since the Adoption of the 2020 Annual Budget,

**WHEREAS**, it is necessary to transfer funds between Budget Classifications and Accounts, therefore

**BE IT RESOLVED** that the following transfers and re-appropriations be made via:

**OPERATING FUND**

**Decrease**

**FROM:**

4. CAPITAL	10126120-449000	BOOKS & MATERIALS	<u>\$ (700,000.00)</u>
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**Increase**

**TO:**

3. CHARGES FOR SERVICES	10126120-439930	MATERIALS CONTRACTUAL SERVICES	<u>\$ 700,000.00</u>
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# Indianapolis Public Library

## 2020 Projections as compared to the Budget

### Operating Fund

4.16.20

Object Code Description	2019 Actuals	2020		Variance
		Projection	2020 Budget	
Beginning Cash Balance	22,972,161	25,151,724	25,151,724	
<b>Revenues</b>				
311000 - PROPERTY TAX	35,241,287	32,208,698	35,756,871	3,548,173
332200 - E-RATE REVENUE	378,942	240,246	248,400	8,154
335100 - FINANCIAL INSTITUTION TAX REV	336,411	235,665	261,850	26,185
335200 - LICENSE EXCISE TAX REVENUE	2,740,197	2,496,845	2,774,272	277,427
335400 - LOCAL OPTION INCOME TAX	4,022,623	3,854,581	3,854,584	3
335500 - COUNTY OPTION INCOME TAX	233,093	467,310	467,329	19
335700 - COMMERCIAL VEHICLE TAX REVENUE	298,245	272,398	302,664	30,266
339000 - IN LIEU OF PROP. TAX	24,521	29,440	29,440	-
347600 - COPY MACHINE REVENUE	2,257	126	-	(126)
347601 - PUBLIC PRINTING REVENUE	361,466	257,430	351,300	93,870
347602 - FAX TRANSMISSION REVENUE	74,468	48,016	60,000	11,984
347603 - PROCTORING EXAMS	4,130	2,947	3,800	853
347604 - PLAC CARD DISTRIBUTION REVENUE	83,509	66,400	83,000	16,600
347605 - USAGE FEE REVENUE	12,044	12,761	12,000	(761)
347606 - SET-UP & SERVICE - TAXABLE	21,295	10,245	15,000	4,755
347607 - SET-UP & SERVICE - NON-TAXABLE	17,167	9,272	12,000	2,728
347608 - SECURITY SERVICES REVENUE	23,553	12,183	18,000	5,817
347609 - EVENT SECURITY	9,630	-	-	-
347620 - CAFE REVENUE	16,325	4,644	12,000	7,356
347621 - CATERING REVENUE	78,840	56,176	60,000	3,824
351200 - FINES	634,780	324,792	650,000	325,208
351201 - OTHER CARD REVENUE	1,385	1,729	2,000	271
351202 - HEADSET REVENUE	6,795	4,899	7,000	2,101
351203 - USB REVENUE	5,332	4,327	6,000	1,673
351204 - LIBRARY TOTES	1,867	1,763	2,500	737
360000 - MISCELLANEOUS REVENUE	5,320	2,344	2,500	156
360001 - REVENUE ADJUSTMENT	115	(14)	-	14
361000 - INTEREST INCOME	386,888	156,610	170,000	13,390
362000 - FACILITY RTL REV - TAXABLE	152,884	66,058	100,000	33,942
362001 - FACILITY RENTAL REV - NONTAX	43,499	24,671	64,000	39,329
362002 - EQUIPMENT RENTAL REV - TAXABLE	21,505	581	1,000	419
362003 - EQUIPMENT RENTAL REV - NONTAX	2,801	1,804	2,500	696
367004 - OTHER GRANTS	225,000	225,000	225,000	-
392100 - SALE OF SURPLUS PROPERTY	3,787	-	-	-
396000 - REFUNDS	21,437	4,184	5,000	816
399000 - REIMBURSEMENT FOR SERVICES	229,203	125,471	175,000	49,529
399001 - INSURANCE REIMBURSEMENTS	424,201	1,022,605	20,000	(1,002,605)
<b>Total Revenues</b>	<b>46,146,800</b>	<b>42,252,207</b>	<b>45,755,010</b>	<b>3,502,803</b>

# Indianapolis Public Library

## 2020 Projections as compared to the Budget

### Operating Fund

4.16.20

Object Code Description	2020		2020 Budget	Variance
	2019 Actuals	Projection		
<b>Expenditures</b>				
411000 - SALARIES APPOINTED STAFF	\$ 15,519,814	\$ 17,467,298	\$ 17,878,748	\$ 411,450
412000 - SALARIES HOURLY STAFF	1,765,332	1,142,983	1,805,589	662,606
413000 - WELLNESS	28,144	36,647	35,000	(1,647)
413001 - LONG TERM DISABILITY INSURANCE	47,038	44,077	44,075	(2)
413002 - EMPLOYEE ASSISTANCE PROGRAM	19,200	19,200	23,500	4,300
413003 - TUITION ASSISTANCE	10,085	25,000	25,000	-
413004 - SALARY ADJUSTMENT	-	-	-	-
413100 - FICA AND MEDICARE	1,265,748	1,413,016	1,513,443	100,427
413300 - PERF/INPRS	2,212,257	2,475,323	2,546,358	71,035
413400 - UNEMPLOYMENT COMPENSATION	5,185	89,512	9,000	(80,512)
413500 - MEDICAL & DENTAL INSURANCE	3,914,771	4,104,482	4,614,321	509,839
413600 - GROUP LIFE INSURANCE	35,901	41,229	38,950	(2,279)
<b>Salaries and Benefits</b>	<b>24,823,476</b>	<b>26,858,767</b>	<b>28,533,984</b>	<b>1,675,217</b>
421500 - OFFICE SUPPLIES - FAC/PURCH	146,964	320,197	385,096	64,899
421600 - LIBRARY SUPPLIES	80,661	91,637	186,000	94,363
421700 - DEPARTMENT OFFICE SUPPLIES	485,549	332,260	373,800	41,540
422210 - GASOLINE	26,244	30,829	44,000	13,171
422250 - UNIFORMS	4,474	6,689	8,000	1,311
422310 - CLEANING & SANITATION	93,095	159,708	165,000	5,292
429001 - NON CAPITAL FURNITURE & EQUIP	60,513	126,235	128,000	1,765
<b>Total Supplies</b>	<b>897,500</b>	<b>1,067,555</b>	<b>1,289,896</b>	<b>222,341</b>
431100 - LEGAL SERVICES	165,396	210,653	219,000	8,348
431200 - ENGINEERING & ARCHITECTURAL	-	-	25,000	25,000
431500 - CONSULTING SERVICES	304,295	382,047	385,900	3,853
432100 - FREIGHT & EXPRESS	5,138	6,843	7,000	157
432200 - POSTAGE	19,229	63,075	64,650	1,575
432300 - TRAVEL	17,419	29,380	36,400	7,020
432400 - DATA COMMUNICATIONS	283,387	279,891	281,800	1,909
432401 - CELLULAR PHONE	11,145	9,113	10,080	967
432500 - CONFERENCES	63,410	43,551	143,100	99,549
432501 - IN HOUSE CONFERENCE	59,219	56,862	96,530	39,668
433100 - OUTSIDE PRINTING	170,493	153,477	177,116	23,639
433200 - PUBLICATION OF LEGAL NOTICES	1,255	1,839	1,800	(39)
434100 - WORKER'S COMPENSATION	81,569	139,744	172,612	32,868
434200 - PACKAGE	93,894	193,926	261,023	67,097
434201 - EXCESS LIABILITY	85,434	50,542	11,179	(39,363)
434202 - AUTOMOBILE	18,555	20,043	21,162	1,119
434500 - OFFICIAL BONDS	975	975	1,080	105
434501 - PUBLIC OFFICIALS & EE LIAB	15,259	15,504	17,280	1,776
434502 - BROKERAGE FEE	18,500	19,142	18,360	(782)
435100 - ELECTRICITY	885,733	1,128,540	1,194,813	66,273

# Indianapolis Public Library

## 2020 Projections as compared to the Budget

### Operating Fund

4.16.20

Object Code Description	2020		2020 Budget	Variance
	2019 Actuals	Projection		
435200 - NATURAL GAS	87,596	115,214	146,856	31,642
435300 - HEAT/STEAM	268,254	332,139	400,190	68,051
435400 - WATER	68,378	75,686	83,896	8,210
435401 - COOLING/CHILLED WATER	526,360	555,922	553,664	(2,258)
435500 - STORMWATER	20,776	24,900	24,990	90
435900 - SEWAGE	105,532	94,492	96,789	2,297
436100 - REP & MAINT-STRUCTURE	1,761,608	580,437	573,500	(6,937)
436101 - ELECTRICAL	-	348,587	672,000	323,413
436102 - PLUMBING	-	74,150	100,000	25,850
436103 - PEST SERVICES	-	20,020	35,000	14,980
436104 - ELEVATOR SERVICES	-	145,894	101,000	(44,894)
436110 - CLEANING SERVICES	888,544	1,088,084	1,125,311	37,227
436200 - REP & MAINT-EQUIPMENT	137,428	247,704	217,000	(30,704)
436201 - REP & MAINT-HEATING & AIR	281,413	419,465	467,000	47,535
436202 - REP & MAINT -AUTO	32,446	63,000	63,000	0
436203 - REP & MAINT-COMPUTERS	300,093	353,354	361,600	8,246
437200 - EQUIPMENT RENTAL	67,044	79,018	83,800	4,782
437300 - REAL ESTATE RENTAL	438,008	431,505	448,458	16,953
439100 - CLAIMS-AWARDS-INDEMNITIES	-	-	25,000	25,000
439600 - TRASH REMOVAL	97,155	90,130	68,563	(21,567)
439601 - SNOW REMOVAL	348,410	343,514	382,500	38,986
439602 - LAWN & LANDSCAPING	259,011	323,110	325,121	2,011
439800 - DUES & MEMBERSHIPS	56,314	89,738	55,390	(34,348)
439901 - COMPUTER SERVICES	333,844	162,602	197,500	34,898
439902 - PAYROLL SERVICES	129,579	126,980	140,000	13,020
439903 - SECURITY SERVICES	978,283	1,050,754	1,349,637	298,883
439904 - BANK FEES/CREDIT CARD FEES	47,966	57,439	65,000	7,561
439905 - OTHER CONTRACTUAL SERVICES	650,090	605,626	699,423	93,797
439906 - RECRUITMENT EXPENSES	12,866	14,415	24,300	9,885
439907 - EVENTS & PR	22,520	28,466	56,700	28,234
439910 - PROGRAMMING	75,124	54,579	77,500	22,921
439911 - PROGRAMMING-JUV.	123,263	75,778	150,000	74,222
439912 - PROGRAMMING ADULT - CENTRAL	23,297	20,525	25,000	4,475
439913 - PROGRAMMING EXHIBITS - CENTRAL	960	5,000	5,000	-
439930 - MATERIALS CONTRACTUAL	2,149,955	2,429,795	2,429,795	0
459000 - REFUNDS	5,000	-	-	-
451100 - AUDIT FEES	23,715	15,000	15,000	-
<b>Total Other Services &amp; Charges</b>	<b>12,621,138</b>	<b>13,348,168</b>	<b>14,791,368</b>	<b>1,443,200</b>
443500 - BUILDING	915,665	192,000	192,000	-
445100 - CAPITAL - FURNITURE	8,658	-	-	-
445200 - VEHICLES	47,440	-	80,000	80,000
445300 - CAPITAL - EQUIPMENT	20,740	-	-	-

## Indianapolis Public Library

### 2020 Projections as compared to the Budget

#### Operating Fund

4.16.20

Object Code Description	2020		2020 Budget	Variance
	2019 Actuals	Projection		
445301 - COMPUTER EQUIPMENT	292,618	50,000	50,000	-
449000 - BOOKS & MATERIALS	3,776,606	3,584,250	3,584,250	(0)
449100 - UNPROCESSED PAPERBACK BOOKS	46,034	137,000	137,000	-
<b>Total Other Capital Outlay</b>	<b>5,107,760</b>	<b>3,963,250</b>	<b>4,043,250</b>	<b>80,000</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b>43,449,874</b>	<b>45,237,740</b>	<b>48,658,498</b>	<b>3,420,758</b>

ADJUSTMENTS FOR PAYABLES

72,636 (4,616)

TRANSFERS

(590,000)

**ENDING CASH BALANCE**

**\$ 25,151,724 \$ 22,161,574 \$ 22,248,236 \$ 86,662**



## Board Resolution

6a

### INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

#### RESOLUTION 17 – 2020

#### **CONFIRMATION OF CONTINUED EMERGENCY HOURS, PLANS FOR CONTINUED STAFF COMPENSATION AND CHANGES AFTER STAY AT HOME ORDER IS LIFTED**

**APRIL 27, 2020**

**WHEREAS**, On March 6, 2020, the State of Indiana declared a public health emergency in the State of Indiana as a result of the novel (new) Coronavirus Disease 2019 (“COVID-19”) outbreak, and on April 3, 2020, the State extended the declaration of public health emergency for an additional thirty (30) days;

**WHEREAS**, on March 16, 2020, pursuant to Executive Order 20-04, and on March 23, 2020, pursuant to Executive Order 20-09 the Governor of the State of Indiana issued further orders and directives in response to the COVID-19 disease, issuing additional state-wide guidance and directives, and providing relief from certain legal requirements for governing bodies of public agencies; and

**WHEREAS**, on March 16, 2020, March 23, 2020 and April 1, 2020, the Mayor of the Consolidated City of Indianapolis and County of Marion issued Executive Order Nos. 1, 2, and 3, respectively, also declaring a local disaster emergency and implementing a warning-level travel emergency imposing restrictions on travel in the County except for specifically enumerated travel deemed necessary as provided in the orders, all of which were consented to by the City-County Council and are ordered to remain in place through May 1, 2020 (hereafter referred to as the “Local Travel Order”); and

**WHEREAS**, on March 23, 2020 the Board of Trustees (“Board”) of the Indianapolis-Marion County Public Library (“Library”) approved Resolution 12-2020 confirming the Library commitment to protect the health, safety and welfare of Library patrons, staff, volunteers and the general public in connection with the continuing and evolving threat posed by COVID-19, and



confirming authorization for emergency closure of Library facilities and continuation of staff compensation; and

**WHEREAS**, on April 6, 2020, pursuant to Executive Order 20-18, the State issued additional orders and directives in response to the COVID-19 disease, issuing additional state-wide guidance and directives for residents to stay at home or in place of residence (hereafter referred to as the “Stay at Home Order”), requiring all non-essential businesses and operations to cease, restricting public and private gatherings, travel and leaving home except for essential activities, identifying essential government functions and authorizing each governmental body “to determine its Essential Government Functions and identify employees and/or contractors necessary to the performance of those functions”, identifying Essential Business Operations, defining minimum basic operations, establishing social distancing requirements, and providing a checklist of requirements for all business and employers, whether deemed to be essential under the Executive Order, to provide for employees to work from home if possible, actively encourage sick employees to stay home with directives on the amount time to stay home until symptoms are alleviated or sufficient time has passed since the on-set of symptoms, and to preform enhanced environmental cleaning of facilities, among other directives; and with such order to be effective through April 20, 2020; and

**WHEREAS**, On April 20, 2020, the Governor issued Executive Order 20-22, modifying, restating, and extending the measures of the Stay at Home Order effective through May 1, 2020; and

**WHEREAS**, as a result of the continuing public health emergency, the updated orders and directives from the State of Indiana and the Consolidated City of Indianapolis and County of Marion, and in planning for the phased reopening of business and operations consistent with anticipated State and City-County orders and directives, the Board is desirous of modifying and extending and restating the authority granted by Resolution 12-2020 as follows:

**NOW, THEREFORE BE IT RESOLVED BY THE LIBRARY BOARD OF THE LIBRARY AS FOLLOWS:**

- 1. Compliance with Emergency Directives.** To protect the health, safety and welfare of all Library patrons, staff, volunteers, and the general public, the Library has and shall continue to abide by orders and directives issued by the Governor of the State of Indiana and the Mayor of the Consolidated City of Indianapolis and County of Marion as may be amended or supplemented from time to time. Recognizing the evolving threat to public health by COVID-19 and the fluid and changing situation, if any orders and directives are further imposed either at the local, state or national level, the Chief Executive Officer is authorized to take all reasonably necessary and legally permissible actions to comply with such orders and directives as they may be amended or supplemented from time to time. All prior actions taken by the Chief Executive Officer in furtherance of such orders and directives are hereby ratified, confirmed and approved.

- 2. Closure of Library Facilities and Planning for Phased Reopening.** In furtherance of public health and safety, the Library closed all Library locations, including the Central Library, Library Services Center, Branch Libraries, and Bookmobile operations as of Saturday, March 14, 2020, at 5:00 P.M., with a planned reopening of operations at all Library locations on Monday, April 6, 2020, which was subsequently extended through April 20, 2020 (the “Initial Closure Period”), and is hereby extended further through May 3, 2020 (the period from the end of the Initial Closure period through May 3, 2020, is referred to as the “Extended Closure Period”). The closure of all Library locations for public use, including the Central Library, Library Services Center, Branch Libraries, and Bookmobile operations through the Extended Closure Period, is hereby ratified, confirmed and approved.

Due to the evolving nature of the COVID-19 threat and in anticipation of the lifting or phased reduction or elimination of the Stay at Home Order by the State of Indiana and of the Local Travel Order by the Mayor and the Consolidated City of Indianapolis and County of Marion, and the expected need for a phased in approach to resuming Library operations, subject to state and local directives as may be modified, the Library Board authorizes the Chief Executive Officer in consultation with the Board President to make adjustments to or further extensions of the time frame within which all or some Library facilities should remain closed or operated at less than regular hours following May 3, 2020.

In planning for the lifting of or the implementation of a phased reduction or elimination of the Stay at Home Order and the Local Travel Order, and to the extent consistent with the then current directives of the State of Indiana and the City of Indianapolis, the Board further authorizes the Chief Executive Officer, in consultation with the Board President, to plan and establish procedures for the implementation of a phased-in approach to re-opening all or some of the Library facilities or to control the number of personnel and patrons physically present in any of the Library facilities necessary to comply with continued social and physical distancing and public health directives. Procedures for a phased in approach to the opening of Library facilities as may be recommended by the Chief Executive Officer may include, without limitation, restricting the hours of operation of Library facilities, limiting or phasing in of the number Library Branch facilities that may be open, limiting or modifying how Library services may be delivered by staff or available for patrons, limiting the number of patrons physically present at each operating Library facility, implementing social and physical distancing and health and safety procedures, practices and protocols for staff and patrons as required or recommend by local, state and federal health authorities and as may be amended and modified from time to time.

- 3. Employee and Compensation Matters.** The Board has been presented with a set of general principles and procedures governing employee work requirements and compensation during the Extended Closure Period and expectations following the elimination or lifting of the Stay at Home Order and the Local Travel Order following the Extended Closure Period, which principles and procedures are attached to this Resolution as Attachment A (hereafter referred to as “COVID Employment Principles”). The Board

herby approves and adopts the COVID Employment Principles and authorized the Chief Executive Officer to proceed with or continue implementing employment practices consistent with the COVID Employment Principles and existing Library policies.

During the time of the Initial Closure Period Library management implemented and the Board authorized the continued compensation of staff at their current compensation levels based on their regularly scheduled shifts notwithstanding any existing Library policy to the contrary. The Board hereby ratifies and confirms the continued compensation plan as implemented, and subject to the application of the COVID Employment Principles, the Board hereby extends the directive to continue to compensate staff at their current compensation levels based on their regularly scheduled shifts through the Extended Closure Period.

Management identified certain staff, including non-exempt staff, deemed necessary to be physically present at certain Library facilities to perform minimum basic operations or essential operating functions for the Library and its facilities who worked during the Initial Closure Period. As previously authorized and given the emergency circumstances and the need for immediate and enhanced efforts by those limited non-exempt staff identified by management as necessary and critical to continuing control related operations of the Library, such staff were compensated at a premium hourly rate of pay two (2) times their regular rate of pay for hours worked during the Initial Closure Period, and from the period following the Initial Closure Period through the Extended Closure Period (May 3, 2020), such non-exempt staff required to physically come to work have been and will continued to be paid at an hourly rate of one and one-half (1 ½) times their regular rate of pay for such hours actually worked if approved by their manager and consistent with Library policy. The described compensation plan implemented by management during the Initial Closure Period and the Extended Closure Period is hereby confirmed, ratified and approved.

Although the current emergency nature of this matter remains fluid, the Board anticipates the lifting or phased elimination of the Stay at Home Order and the Local Travel Order following the Extended Closure Period and authorizes the Chief Executive Officer to continue to plan for the staffing and reopening of the Library facilities. Consistent therewith, the Chief Executive Officer is authorized to continue to develop and implement plans for employee work schedules and requirements consistent with the COVID Employment Principles hereby adopted for the periods through and following the Extended Closure Period and the lifting of the Stay at Home Order and the Local Travel Order.

4. **Effectiveness.** This Resolution amends, modifies and replaces Resolution 12-2020 and shall be in full force and effect from and after its passage and throughout the later of any continuation of the emergency or until modified or rescinded by the Board.

Adopted this 27th day of April, 2020.

**LIBRARY BOARD OF THE INDIANAPOLIS-MARION  
COUNTY PUBLIC LIBRARY, INDIANA**

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ATTEST: \_\_\_\_\_  
Secretary of the Board

ATTACHMENT A

PRINCIPLES GOVERNING EMPLOYEE WORK AND COMPENSATION DURING EXTENDED CLOSURE PERIOD OR WHILE STAY AT HOME AND LOCAL TRAVEL ORDERS REMAIN IN PLACE, AND AFTER THE ELIMINATION OR REMOVAL OF THE ORDERS

**A. Additions/changes to pay plans and policy for the Extended Closure Period and after May 3th if the “Stay at Home Order” or “Local Travel Order” is still in place and the Library buildings are closed to the public.**

1. Most employees are expected to work from home to the extent feasible and in a manner as determined by management and will continue to receive their scheduled pay designated as “Emergency Pay”. No overtime is authorized for non-exempt employees. Subs are no longer considered to be on the schedule and therefore will not be given work from home assignments. (The “19 hour” employees are not considered subs for this purpose.)
2. Employees deemed needed for Minimum Basic Operations may be required to physically come in to work and, while at work, comply with all social distancing requirements. These employees who are non-exempt will continue to be paid a premium of 1.5 times their regular pay for those hours.
3. Employees who are able to work remotely will have schedules and assignments determined by their supervisor in keeping with Fair Labor Standards Act (FLSA) requirements. Failure to complete required work will be documented by the supervisor/manager.
4. Employees who choose not to abide by the work requirements and have PTO available can notify their Manager that they wish to use PTO instead or if the employee does not have available PTO to cover, it will be unpaid time. Managers will document this decision and notify HR.

**B. Pay plans and policy when the “Stay at Home Order” and “Local Travel Order” are lifted or eliminated, and the Library has a staged re-opening plan with safety practices in place.**

1. Require employees to physically come into work or to continue working remotely to the extent feasible and in a manner as determined by management and consistent with the Americans with Disabilities Act (ADA).
2. No premium pay except as may be applicable under regular overtime policies.
3. The Families First Care Act (FFCA) emergency sick leave and childcare Family Medical Leave Act (FMLA) is available to eligible employees who qualify based on specific COVID-19 related reasons. Employees would need to notify HR of their request and receive approval. Managers will be notified of this.

4. Subject to FFCA emergency sick leave, childcare FMLA, the ADA and any other applicable COVID-19 exigency, Employees unwilling to come in to work and for whom no appropriate work at home solution is feasible can request the use of 14 available PTO or CAT time. If such time is not available, they can request unpaid leave.
5. Subject to FFCA emergency sick leave, childcare FMLA, the ADA and any other applicable COVID-19 exigency, after the 14 days, employees still unwilling to return to work will be considered to have “resigned their employment with the Library.”

These principles may be changed or modified, and consistent with existing Library policy, nothing in these stated principles shall be interpreted to create a contract of employment or alter the at-will status of Library employees.



## Board Briefing Report

8

**To:** IndyPL Board **Meeting Date:** 04/27/20  
**From:** The Indianapolis Public Library Foundation  
**Subject:** April 2020 Update

**Background:** Every month, the Library Foundation provides an update to the Library Board.

### News

The Library Foundation has been operating remotely since Monday, March 16. Since then, we have focused on three priorities:

- **Supporting the Library**
  - The Library is a vital resource for Indy's learning community during the COVID-19 outbreak. Our board and staff are in awe of how quickly the Library is adapting services to our new reality.
  - The Summer Reading Program is the focus of our fundraising. With children across the city missing so much school, it's more important than ever to encourage reading and lifelong learning! We are grateful to the Library's Public Services and Communications teams for finding a way forward!
  - Knowing some programs we traditionally fund may not happen this year, we have asked the Library's staff to keep us informed of new opportunities to serve our learning community. We will look for opportunities to redeploy our endowment funds and try to secure financial contributions to help the Library maximize its impact.
  
- **Engaging our supporters**
  - Now, it is more important than ever to stay in touch with our donors, sharing the Library's good work and thanking them for their support.
  - We continue to request, and receive, contributions from foundations, individuals and companies.
  - We appreciated the Library's invitation to send a special message to Indy Library Store volunteers during National Volunteer Week (April 19 -25). Last year the Indy Library Store raised \$205,000 to help the Library Foundation support Library programs.
  - The Foundation's Board is meeting virtually.

- **Attending to our fiscal health**

- Worked with Blue & Company to complete our annual independent financial audit.
- Secured a forgivable Payroll Protection Program loan from the Small Business Association to assist with our operating costs.
- Began monitoring the pandemic's impact on our three main income sources: contributions, investment returns and Indy Library Store revenue. We have begun to identify ways to reduce the Foundation's own operating/fundraising costs as needed.

**Donors**

The Foundation thanks 166 donors who made gifts last month. The following are our top corporate and foundation contributors. If you should have an opportunity to thank these donors, the Library Foundation would be grateful.

Baker Tilly  
Central Indiana Community Foundation  
Citizens Energy Group  
Indiana Oxygen  
Indianapolis Indians  
krM Architecture  
Lilly Endowment Inc.  
RJE Business Interiors  
Stifel Nicolaus & Company, Inc.  
Woodley Farra Manion Portfolio Management, Inc.



# 9a

April 23, 2020



MEMO

TO: The Library Board

From: Jackie Nytes, Library CEO

RE: Current Plans for the Resumption of Services to Patrons at our Buildings

While it is still unclear as to when the “Stay at Home” orders from the Mayor and the Governor will be lifted, and the longest one out at this time extends to May 4<sup>th</sup>, it has been suggested that there will be some lessening of the restrictions of such orders in the near future.

In anticipation of this we are planning to establish a limited offering of Curbside Library Service where the community may request Library materials and pick them up at a designated library location in a manner which does not require any in person contact with library staff. You can think of this as similar to the call ahead grocery or restaurant pickup services. We will pilot this service at the Central Library and at 2-4 branches on or around May 11<sup>th</sup> pending our ability to assign staff and procure and provide adequate PPE for the staff who will be in our buildings to provide the service.

Several aspects of delivering this service may require the temporary suspension of certain Library policies such as the charging of fines and the collection of existing fines prior to being able to check out additional items as well as the extension of expiration dates for library cards.

The duration and extent of this level of service will be evaluated and adjusted based on the advice of local officials, the availability of staff, and consultation with the Library Board President.

At an as of yet unknown date, we will move to open our buildings to the public. At that time, we anticipate that we will be operating at reduced occupancies based on the need to maintain social distancing inside the buildings. All buildings will have been modified by then to provide safe conditions for staff (think the plexiglass you see at Kroger’s, and rearrangement of staff work rooms) and strong guidance to the public about how to maintain healthy social distancing in our spaces (markings on floors, elimination of a % of seating, if necessary appointments for computer use and times visits, prohibitions of extended use of computers or any large groups visiting and perhaps a requirement for the public to wear masks). We will also eliminate any public programming in house moving what we can to online platforms. We will be instituting aggressive on going cleaning and sanitizing of computers and other high touch elements within the buildings by both the cleaning service and staff themselves. In the meantime, we are working to strengthen the effectiveness of our wifi signal at our buildings so that those signals can be tapped by the public in our parking lots. We have always offered this, but it has been a secondary result of the building service. We are attempting to enhance the signal where we can and will do more to publicize it, while monitoring the parking lots for security concerns.

And that is as far as we can predict the future at this time.



## Board Action Request

9b1

**To:** IMCPL Board **Meeting Date:** April 27, 2020

**From:** M. Jacqueline Nytes, CEO **Approved by the Library Board:**

**Effective Date:** April 27, 2020

**Subject:** Finances, Personnel and Travel Resolution 18 -2020

**Recommendation:** Approve Finances, Personnel and Travel Resolution 18-2020

**Background:** The Finances, Personnel and Travel Resolution 18-2020 is a routine procedural action that appoints new salaried hires, approves new hourly hires, compensation changes, resignations, and travel and financial-related claims and warrants.

- There is not a Travel Resolution this month due to COVID-19 Shutdown

**Strategic/Fiscal Impact:** The financial impact has already been accounted for in the budget for 2020.

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**  
**RESOLUTION REGARDING FINANCES, PERSONNEL AND TRAVEL**

**RESOLUTION 18 - 2020**

WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following claims have been allowed and said warrants issued during the month of March 2020 pursuant to the Annual Resolution.

THEREFORE, BE IT RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer and the Treasurer as lawful acts on behalf of the Library.

Warrant numbers **72742** through **72908** for a total of  
**\$1,439,085.93** were issued from the operating bank accounts.

EFT numbers **1316** through **1324** and  
**302672** through **302714** and  
**302718** through **302739** and  
**302741** through **302760** for a total of  
**\$1,876,248.62** were issued from the operating bank accounts.

Warrant number **823** through **826** for a total of  
**\$72.59** was issued from the fines bank account.

Warrant numbers **7623** through **7658** for a total of  
**\$99,901.27** were issued from the gift bank account.

EFT numbers **302715** through **302717** and  
**302740** and  
**302761** for a total of  
**\$2,762.03** were issued from the gift bank account.

Warrant numbers **268935** through **268964** for a total of  
**\$15,439.31** were issued for employee payroll

Direct deposits numbers **100001** through **100589** and  
**120001** through **120593** for a total of

**\$1,055,484.73** were issued for employee payroll  
Electronic transfers for payment of taxes and garnishments for a total of

**\$393,686.67** were issued for employee payroll

AND WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following personnel actions have been taken pursuant to the Annual Resolution.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

AND WHEREAS, the Chief Executive Officer of the Library does hereby certify that the attached schedule of travel and training has been authorized and is within the appropriations previously approved by the Board.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

\_\_\_\_\_  
Raymond J. Biederman

\_\_\_\_\_  
Patricia A. Payne

\_\_\_\_\_  
Curtis W. Bigsbee

\_\_\_\_\_  
Rev. T.D. Robinson

\_\_\_\_\_  
Dr. Terri Jett

\_\_\_\_\_  
Judge Jose D. Salinas

I have examined the within claims and certify they are accurate:

\_\_\_\_\_  
Dr. Khaula Murtadha

\_\_\_\_\_  
Ijeoma Dike-Young  
Treasurer of the Library Board

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**  
**BANK REGISTER**  
**OPERATING ACCOUNTS**

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
1316	EFT	03/09/2020	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	104,856.41
1317	EFT	03/09/2020	FIDELITY INVESTMENTS	5,658.58
1318	EFT	03/09/2020	AMERICAN UNITED LIFE INSURANCE CO	3,609.69
1319	EFT	03/19/2020	FIDELITY INVESTMENTS	5,658.58
1320	EFT	03/19/2020	AMERICAN UNITED LIFE INSURANCE CO	3,609.69
1321	EFT	03/20/2020	ADP, INC.	6,318.82
1322	EFT	03/20/2020	ADP, INC.	997.50
1323	EFT	03/20/2020	INDIANA DEPARTMENT OF REVENUE	663.54
1324	EFT	03/23/2020	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	104,730.10
72742	CHECK	03/05/2020	AJILON FINANCE	1,435.60
72743	CHECK	03/05/2020	ALLDATA	27,500.00
72744	CHECK	03/05/2020	APEX BENEFITS GROUP	12,500.00
72745	CHECK	03/05/2020	AT&T	1,903.80
72746	CHECK	03/05/2020	ATC GROUP SERVICES, LLC	363.60
72747	CHECK	03/05/2020	AXIS ARCHITECTURE & INT., LLC	2,325.42
72748	CHECK	03/05/2020	IMCPL - BOYLE CONSTRUCTION MNGMNT.,INC.- RETAINAGE	15,103.78
72749	CHECK	03/05/2020	BRIGHT HOUSE NETWORKS	89.99
72750	CHECK	03/05/2020	CITIZENS ENERGY GROUP	2,423.89
72751	CHECK	03/05/2020	COMPUTYPE INC.	903.20
72752	CHECK	03/05/2020	DACO GLASS & GLAZING INC	240.00
72753	CHECK	03/05/2020	DYNAMARK GRAPHICS GROUP	228.63
72754	CHECK	03/05/2020	EDDIE HURM (PAINTING & SNOW REMOVAL)	840.00
72755	CHECK	03/05/2020	FOUNTAIN SQUARE (PETTY CASH)	4.50
72756	CHECK	03/05/2020	FMB ESCROW AGENT WAYNE BR RENO 00 9870.	34,177.18
72757	CHECK	03/05/2020	INDIANAPOLIS URBAN LEAGUE, INC	250.00
72758	CHECK	03/05/2020	INDY FLOOR RESTORE, LLC	3,360.00
72759	CHECK	03/05/2020	JACK ELLIS HOLLINGSWORTH ARCHITECT INC.	158.10
72760	CHECK	03/05/2020	JEREMY SOUTH	960.00
72761	CHECK	03/05/2020	LAKESHORE EQUIPMENT COMPANY	262.57
72762	CHECK	03/05/2020	LUNA LANGUAGE SERVICES	60.00
72763	CHECK	03/05/2020	MICHAEL A. REUTER CONSULTING SERVICES, INC.	700.00
72764	CHECK	03/05/2020	MIDWEST ASSOCIATES OF INDIANAPOLIS, LLC	3,200.00
72765	CHECK	03/05/2020	MIDWEST COLLABORATIVE FOR LIBRARY SERVICES (MCLS)	3,497.55
72766	CHECK	03/05/2020	MOVIEYME VIDEO PRODUCTIONS	2,524.25
72767	CHECK	03/05/2020	PCM-G	250.24
72768	CHECK	03/05/2020	PERRY ACOUSTICS, INC.	3,071.86
72769	CHECK	03/05/2020	RAYMOND GEDDES & COMPANY, INC.	167.00
72770	CHECK	03/05/2020	REPUBLIC WASTE SERVICES	7,469.98
72771	CHECK	03/05/2020	ROWLAND DESIGN, INC.	8,096.55
72772	CHECK	03/05/2020	THE HARMON HOUSE L.L.C.	300.00
72773	CHECK	03/05/2020	WEDDING DAY MAGAZINE	500.00
72774	CHECK	03/12/2020	1-800MD, LLC	854.00
72775	CHECK	03/12/2020	ADP, INC.	3,031.23
72776	CHECK	03/12/2020	AJILON FINANCE	1,366.69
72777	CHECK	03/12/2020	APPARATUS SERVICE CORPORATION, INC.	2,444.20
72778	CHECK	03/12/2020	ARAB TERMITE AND PEST CONTROL INC	1,520.00
72779	CHECK	03/12/2020	AT&T	1,524.45
72780	CHECK	03/12/2020	AT&T MOBILITY	666.82
72781	CHECK	03/12/2020	BEECH GROVE SEWAGE WORKS	140.61
72782	CHECK	03/12/2020	BRETT PASSINEAU	370.00
72783	CHECK	03/12/2020	CARDIO PARTNERS INC.	3,250.00
72784	CHECK	03/12/2020	CENTRAL INDIANA HARDWARE	162.00
72785	CHECK	03/12/2020	CENTRAL SECURITY & COMMUNICATIONS	959.00
72786	CHECK	03/12/2020	CHRISTINE A. BHE	260.00
72787	CHECK	03/12/2020	CITIZENS ENERGY GROUP	13,889.18
72788	CHECK	03/12/2020	CLARK, QUINN, MOSES, SCOTT & GRAHN, LLP	40,997.50
72789	CHECK	03/12/2020	COMMUNITY OCCUPATIONAL HEALTH SERVICES	1,600.00
72790	CHECK	03/12/2020	CRISTINA GOMEZ	750.00
72791	CHECK	03/12/2020	DRIESSEN WATER INC	19.87

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
72792	CHECK	03/12/2020	DACO GLASS & GLAZING INC	305.00
72793	CHECK	03/12/2020	EDDIE HURM (PAINTING & SNOW REMOVAL)	2,100.00
72794	CHECK	03/12/2020	FELIX DE JESUS B MEDINA DANIEL	525.00
72795	CHECK	03/12/2020	GRAYBAR ELECTRIC COMPANY INC.	45,440.00
72796	CHECK	03/12/2020	FMB ESCROW AGENT WAYNE BR RENO 00 9870.	39,791.24
72797	CHECK	03/12/2020	GUARDIAN	17,971.33
72798	CHECK	03/12/2020	DEPARTMENT OF HOMELAND SECURITY	75.00
72799	CHECK	03/12/2020	INDIANA BUREAU OF MOTOR VEHICLES	30.00
72800	CHECK	03/12/2020	INDIANA CHAMBER OF COMMERCE	1,437.60
72801	CHECK	03/12/2020	INDIANA DEPT OF WORKFORCE DEVELOP.	1,273.30
72802	CHECK	03/12/2020	INDIANA WRITER'S CENTER	200.00
72803	CHECK	03/12/2020	INDIANAPOLIS POWER & LIGHT COMPANY	68,164.56
72804	CHECK	03/12/2020	INDY FLOOR RESTORE, LLC	1,820.00
72805	CHECK	03/12/2020	JACKSON SYSTEMS, LLC	24,840.00
72806	CHECK	03/12/2020	JEREMY SOUTH	240.00
72807	CHECK	03/12/2020	MACDOUGALL PIERCE CONSTRUCTION	50,057.10
72808	CHECK	03/12/2020	I-MCPL - MACDOUGALL PIERCE - RETAINAGE	5,561.90
72809	CHECK	03/12/2020	MATTHEW BENDER & CO.	483.61
72810	CHECK	03/12/2020	MICHAEL A. REUTER CONSULTING SERVICES, INC.	700.00
72811	CHECK	03/12/2020	READING EQUIPMENT & DISTRIBUTION, LLC	1,819.21
72812	CHECK	03/12/2020	REPROGRAPHIX, INC	226.00
72813	CHECK	03/12/2020	SILLY SAFARI SHOWS, INC	1,500.00
72814	CHECK	03/12/2020	SUSAN M. DAILEY	125.00
72815	CHECK	03/12/2020	THE JEWISH POST & OPINION	525.00
72816	VOID	03/19/2020	AFSCME COUNCIL IKOC 962	-
72817	VOID	03/19/2020	AMERICAN UNITED LIFE INSURANCE CO	-
72818	VOID	03/19/2020	AMERICAN UNITED LIFE INSURANCE CO	-
72819	VOID	03/19/2020	ANTHEM INSURANCE COMPANIES, INC	-
72820	VOID	03/19/2020	BLOOD HOUND, INC	-
72821	VOID	03/19/2020	INDIANAPOLIS PUBLIC SCHOOLS	-
72822	VOID	03/19/2020	BRENT ELITE CLEANERS, INC.	-
72823	VOID	03/19/2020	CENTRAL SECURITY & COMMUNICATIONS	-
72824	VOID	03/19/2020	CHARGEPOINT, INC	-
72825	VOID	03/19/2020	CITIZENS ENERGY GROUP	-
72826	VOID	03/19/2020	CONSTELLATION NEWENERGY - GAS DIVISION, LLC	-
72827	VOID	03/19/2020	COURT & COMMERCIAL RECORD	-
72828	VOID	03/19/2020	DACO GLASS & GLAZING INC	-
72829	VOID	03/19/2020	EDWARD GEORGE & ASSOCIATES, LLC	-
72830	VOID	03/19/2020	ELIZABETH FRANKLIN	-
72831	VOID	03/19/2020	GAYLORD ARCHIVAL	-
72832	VOID	03/19/2020	DEPARTMENT OF HOMELAND SECURITY	-
72833	VOID	03/19/2020	EVENTSERVICESIN	-
72834	VOID	03/19/2020	JP MORGAN CHASE BANK	-
72835	VOID	03/19/2020	LEGALSHIELD	-
72836	VOID	03/19/2020	LESLIE E. MUSE	-
72837	VOID	03/19/2020	METRIC ENVIRONMENTAL, LLC	-
72838	VOID	03/19/2020	PHILLIP D LIVERS	-
72839	VOID	03/19/2020	REGIONS BANK PURCHASING CARD	-
72840	VOID	03/19/2020	RJE BUSINESS INTERIORS	-
72841	VOID	03/19/2020	SHELBY UPHOLSTERING & INTERIORS	-
72842	VOID	03/19/2020	SMARTFISH, INC	-
72843	VOID	03/19/2020	SONDHI SOLUTIONS	-
72844	VOID	03/19/2020	THE HARMON HOUSE L.L.C.	-
72845	VOID	03/19/2020	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	-
72846	VOID	03/19/2020	THRESETE K. BRIGGS	-
72847	VOID	03/19/2020	VOIDED UNUSED	-
72848	VOID	03/19/2020	VOIDED UNUSED	-
72849	VOID	03/19/2020	VOIDED UNUSED	-
72850	CHECK	03/19/2020	AFSCME COUNCIL IKOC 962	1,790.31
72851	CHECK	03/19/2020	AMERICAN UNITED LIFE INSURANCE CO	3,322.24
72852	CHECK	03/19/2020	AMERICAN UNITED LIFE INSURANCE CO	1,599.40
72853	CHECK	03/19/2020	ANTHEM INSURANCE COMPANIES, INC	310,500.00
72854	CHECK	03/19/2020	BLOOD HOUND, INC	630.00

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
72855	CHECK	03/19/2020	INDIANAPOLIS PUBLIC SCHOOLS	2,450.00
72856	CHECK	03/19/2020	BRENT ELITE CLEANERS, INC.	72.00
72857	CHECK	03/19/2020	CENTRAL SECURITY & COMMUNICATIONS	3,945.00
72858	CHECK	03/19/2020	CHARGEPOINT, INC	558.00
72859	CHECK	03/19/2020	CITIZENS ENERGY GROUP	678.22
72860	CHECK	03/19/2020	CONSTELLATION NEWENERGY - GAS DIVISION, LLC	6,727.35
72861	CHECK	03/19/2020	COURT & COMMERCIAL RECORD	78.73
72862	CHECK	03/19/2020	DACO GLASS & GLAZING INC	870.00
72863	CHECK	03/19/2020	EDWARD GEORGE & ASSOCIATES, LLC	4,005.00
72864	CHECK	03/19/2020	ELIZABETH FRANKLIN	1,632.00
72865	CHECK	03/19/2020	GALE GROUP THE	3,793.35
72866	CHECK	03/19/2020	GAYLORD ARCHIVAL	319.90
72867	CHECK	03/19/2020	GREY HOUSE PUBLISHING	239.50
72868	CHECK	03/19/2020	DEPARTMENT OF HOMELAND SECURITY	175.00
72869	CHECK	03/19/2020	EVENTSERVICESIN	100.00
72870	CHECK	03/19/2020	JP MORGAN CHASE BANK	72.00
72871	CHECK	03/19/2020	LEGALSHIELD	313.25
72872	CHECK	03/19/2020	LESLIE E. MUSE	25.30
72873	CHECK	03/19/2020	METRIC ENVIRONMENTAL, LLC	1,834.53
72874	CHECK	03/19/2020	PHILLIP D LIVERS	3,696.00
72875	CHECK	03/19/2020	REGIONS BANK PURCHASING CARD	11,209.35
72876	CHECK	03/19/2020	RJE BUSINESS INTERIORS	3,432.18
72877	CHECK	03/19/2020	SHELBY UPHOLSTERING & INTERIORS	300.00
72878	CHECK	03/19/2020	SMARTFISH, INC	3,000.00
72879	CHECK	03/19/2020	SONDHI SOLUTIONS	564.44
72880	CHECK	03/19/2020	THE HARMON HOUSE L.L.C.	510.00
72881	CHECK	03/19/2020	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	1,734.05
72882	CHECK	03/19/2020	THRESETTE K. BRIGGS	200.00
72883	CHECK	03/19/2020	UNITED NATIONS PUBLICATIONS	476.50
72884	CHECK	03/24/2020	AFSCME COUNCIL IKOC 962	1,758.38
72885	CHECK	03/24/2020	AMERICAN UNITED LIFE INSURANCE CO	3,322.24
72886	CHECK	03/24/2020	ANTHEM INSURANCE COMPANIES, INC	310,500.00
72887	CHECK	03/24/2020	BRIGHTWOOD INVESTORS, LLC	4,190.66
72888	CHECK	03/24/2020	CAMPGRLL LLC	660.00
72889	CHECK	03/24/2020	CITIZENS ENERGY GROUP	1,678.28
72890	CHECK	03/24/2020	DRIESSEN WATER INC	137.10
72891	CHECK	03/24/2020	EXPODESIGN, INC.	7,524.53
72892	CHECK	03/24/2020	FOUNTAIN BLOCK DEVELOPMENT L.P.	5,045.88
72893	CHECK	03/24/2020	GANNETT SATELLITE INFORMATION NETWORK, LLC	79.48
72894	CHECK	03/24/2020	GLENDALE MALL	25,895.83
72895	CHECK	03/24/2020	GUARDIAN	17,335.77
72896	CHECK	03/24/2020	IBJ MEDIA	28.85
72897	CHECK	03/24/2020	INDIANAPOLIS STAR	102.05
72898	CHECK	03/24/2020	INDIANAPOLIS FLEET SERVICES	1,911.80
72899	CHECK	03/24/2020	JACKSON SYSTEMS, LLC	197,914.50
72900	CHECK	03/24/2020	LEGALSHIELD	313.25
72901	CHECK	03/24/2020	MIDWEST ASSOCIATES OF INDIANAPOLIS, LLC	2,000.00
72902	CHECK	03/24/2020	PAYPAL	54.10
72903	CHECK	03/24/2020	PITNEY BOWES, INC.	334.92
72904	CHECK	03/24/2020	SCHMIDT ASSOCIATES, INC	6,054.15
72905	CHECK	03/24/2020	SIGNS BY TOMORROW - INDY NW	2,036.03
72906	CHECK	03/24/2020	SILLY SAFARI SHOWS, INC	500.00
72907	CHECK	03/24/2020	SYSTEMS TECHNOLOGY GROUP, INC.	4,695.00
72908	CHECK	03/24/2020	UNITED PARCEL SERVICE	275.44
302672	EFT	03/05/2020	ART WITH A HEART	480.00
302673	EFT	03/05/2020	BAKER TILLY VIRCHOW KRAUSE, LLP	39,895.47
302674	EFT	03/05/2020	BOYLE CONSTRUCTION MANAGEMENT, INC.	135,933.94
302675	EFT	03/05/2020	DENISON PARKING	5,549.71
302676	EFT	03/05/2020	EBSCO INFORMATION SERVICES	33,499.83
302677	EFT	03/05/2020	G4S SECURE SOLUTIONS (USA) INC.	43,404.64
302678	EFT	03/05/2020	GILLIATTE GENERAL CONTRACTORS, INC	307,594.59
302679	EFT	03/05/2020	GRAINGER	113.40
302680	EFT	03/05/2020	INDIANA PLUMBING AND DRAIN LLC	793.25

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
302681	EFT	03/05/2020	J&G CARPET PLUS	800.00
302682	EFT	03/05/2020	KLINES QUALITY WATER, INC	49.10
302683	EFT	03/05/2020	OFFICEWORKS	19,851.89
302684	EFT	03/05/2020	OVERDRIVE INC	74,443.42
302685	EFT	03/05/2020	PERFECTION GROUP, INC.	2,194.24
302686	EFT	03/05/2020	RECORD AUTOMATIC DOORS, INC	323.99
302687	EFT	03/05/2020	RECORDED BOOKS	75,567.00
302688	EFT	03/05/2020	RLR ASSOCIATES, INC	5,313.75
302689	EFT	03/05/2020	RYAN FIRE PROTECTION, INC	20,127.00
302690	EFT	03/05/2020	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	2,923.75
302691	EFT	03/05/2020	THOMSON REUTERS-WEST PUBLISHING CORPORATION	10,587.00
302692	EFT	03/05/2020	VALUE LINE PUBLISHING INC.	1,103.00
302693	EFT	03/12/2020	CDW GOVERNMENT, INC.	883.89
302694	EFT	03/12/2020	CITIZENS THERMAL ENERGY	31,690.69
302695	EFT	03/12/2020	DANCORP INC. DBA DANCO	500.00
302696	EFT	03/12/2020	FLEET CARE, INC.	376.77
302697	EFT	03/12/2020	G4S SECURE SOLUTIONS (USA) INC.	435.46
302698	EFT	03/12/2020	GILLIATTE GENERAL CONTRACTORS, INC	358,121.15
302699	EFT	03/12/2020	GRAINGER	34.89
302700	EFT	03/12/2020	INDIANA PLUMBING AND DRAIN LLC	138.00
302701	EFT	03/12/2020	INDIANAPOLIS ARMORED CAR, INC	3,111.00
302702	EFT	03/12/2020	JCOS, INC.	4,597.44
302703	EFT	03/12/2020	LEVEL (3) COMMUNICATIONS, LLC	3,150.24
302704	EFT	03/12/2020	MOORE INFORMATION SERVICES, INC	383.90
302705	EFT	03/12/2020	OFFICEWORKS	3,487.50
302706	EFT	03/12/2020	PERFECTION GROUP, INC.	10,052.50
302707	EFT	03/12/2020	RICOH USA, INC. - 12882	10,132.17
302708	EFT	03/12/2020	RYAN FIRE PROTECTION, INC	352.50
302709	EFT	03/12/2020	STAPLES	919.89
302710	EFT	03/12/2020	STENZ MANAGEMENT COMPANY, INC	6,163.90
302711	EFT	03/12/2020	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	2,818.90
302712	EFT	03/12/2020	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	2,448.75
302713	EFT	03/12/2020	TITAN ASSOCIATES	69,347.23
302714	EFT	03/12/2020	UNIQUE MANAGEMENT SERVICES, INC	1,405.22
302718	EFT	03/19/2020	ABELL ELEVATOR SERVICE CO	525.00
302719	EFT	03/19/2020	ACORN DISTRIBUTORS, INC	3,462.21
302720	EFT	03/19/2020	ART WITH A HEART	160.00
302721	EFT	03/19/2020	CITIZENS THERMAL ENERGY	24,413.23
302722	EFT	03/19/2020	DELTA DENTAL	76.32
302723	EFT	03/19/2020	DELTA DENTAL	161.09
302724	EFT	03/19/2020	DELTA DENTAL	11,856.82
302725	EFT	03/19/2020	G4S SECURE SOLUTIONS (USA) INC.	44,211.29
302726	EFT	03/19/2020	GRAINGER	286.44
302727	EFT	03/19/2020	GRAINGER	166.81
302728	EFT	03/19/2020	INDIANA PLUMBING AND DRAIN LLC	1,959.00
302729	EFT	03/19/2020	JCOS, INC.	481.25
302730	EFT	03/19/2020	KLINES QUALITY WATER, INC	55.75
302731	EFT	03/19/2020	MICHAEL R. TWYMAN	3,333.33
302732	EFT	03/19/2020	P.V. SUPA INC.	44,700.20
302733	EFT	03/19/2020	PERFECTION GROUP, INC.	726.90
302734	EFT	03/19/2020	RICOH USA, INC. - 12882	4,699.42
302735	EFT	03/19/2020	RYAN FIRE PROTECTION, INC	4,023.50
302736	EFT	03/19/2020	STAPLES	8,943.49
302737	EFT	03/19/2020	STENZ MANAGEMENT COMPANY, INC	7,027.16
302738	EFT	03/19/2020	TITAN ASSOCIATES	714.00
302739	EFT	03/19/2020	ULINE	1,778.38
302741	EFT	03/19/2020	AUSTIN BOOK SALES	1,110.63
302742	EFT	03/19/2020	BAKER & TAYLOR	1,496.83
302743	EFT	03/19/2020	BRODART COMPANY CONTINUATIONS	1,404.14
302744	EFT	03/19/2020	EMERY-PRATT COMPANY	90.00
302745	EFT	03/19/2020	MIDWEST TAPE, LLC	39,984.90
302746	EFT	03/19/2020	OVERDRIVE INC	82,779.18
302747	EFT	03/24/2020	ABELL ELEVATOR SERVICE CO	2,537.50

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
302748	EFT	03/24/2020	AUSTIN BOOK SALES	1,253.17
302749	EFT	03/24/2020	BAKER TILLY VIRCHOW KRAUSE, LLP	5,643.55
302750	EFT	03/24/2020	BRODART COMPANY CONTINUATIONS	2,317.73
302751	EFT	03/24/2020	DENISON PARKING	4,790.65
302752	EFT	03/24/2020	G4S SECURE SOLUTIONS (USA) INC.	435.93
302753	EFT	03/24/2020	INDIANA PLUMBING AND DRAIN LLC	2,442.25
302754	EFT	03/24/2020	IRVINGTON PRESBYTERIAN CHURCH	937.50
302755	EFT	03/24/2020	KLINES QUALITY WATER, INC	8.00
302756	EFT	03/24/2020	MARK'S VACUUM & JANITORIAL SUPPLIES	589.00
302757	EFT	03/24/2020	MIDWEST TAPE - PROCESSED DVDS	20.19
302758	EFT	03/24/2020	OVERDRIVE INC	3,830.74
302759	EFT	03/24/2020	STENZ CONSTRUCTION CORPORATION	19,248.30
302760	EFT	03/24/2020	STENZ MANAGEMENT COMPANY, INC	14,362.97
				3,315,334.55

**Summary by Transaction Type:**

<b>Computer Check</b>	\$ 1,439,085.93
<b>EFT Check</b>	\$ 1,876,248.62
<b>Total Payments</b>	\$ 3,315,334.55
<b>Total Voided Items</b>	\$ -



**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
BANK REGISTER  
FINES ACCOUNT**

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
823	CHECK	03/12/2020	CARMEL CLAY PUBLIC LIBRARY	25.00
824	CHECK	03/12/2020	LILY CALDWELL TADE	10.50
825	CHECK	03/12/2020	ROSEMARY JEAN LOVE	9.84
826	CHECK	03/24/2020	CHARLES M RUSSELL	27.25
			<b>Total</b>	<u>\$ 72.59</u>

**Summary by Transaction Type:**

Computer Check	\$72.59
EFT Check	\$0.00
Total Payments	\$72.59
Total Voided Items	\$0.00

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**  
**BANK REGISTER**  
**GIFT ACCOUNT**

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
7623	CHECK	03/05/2020	CHADWICK J. OFFUTT- GILLENWATER	100.00
7624	CHECK	03/05/2020	JEREMY SOUTH	750.00
7625	CHECK	03/05/2020	LAWRENCE (PETTY CASH)	90.06
7626	CHECK	03/05/2020	REPROGRAPHIX, INC	206.50
7627	CHECK	03/05/2020	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	1,440.00
7628	CHECK	03/05/2020	WILLIAM D. SMITHER	18.24
7629	CHECK	03/12/2020	ABBY LOPRESTI BROWN	69.57
7630	CHECK	03/12/2020	AVONDALE MEADOWS CENTER YMCA	200.00
7631	CHECK	03/12/2020	BEVERLY SCOTT	300.00
7632	CHECK	03/12/2020	CHADWICK J. OFFUTT- GILLENWATER	200.00
7633	CHECK	03/12/2020	CREATIVE AQUATIC SOLUTIONS, LLC	261.00
7634	CHECK	03/12/2020	DEBORAH EHRET	449.48
7635	CHECK	03/12/2020	HAWTHORNE ELEMENTARY	100.00
7636	CHECK	03/12/2020	JEREMY SOUTH	250.00
7637	CHECK	03/12/2020	KATIE SATTLER	75.00
7638	CHECK	03/12/2020	KIMBERLY BROWN-HARDEN	150.00
7639	CHECK	03/12/2020	PERRY A. SCOTT	300.00
7640	CHECK	03/12/2020	VLADIMIR KRAKOVICH	600.00
7641	CHECK	03/12/2020	YEFIM PASTUKH	600.00
7642	VOID	03/19/2020	*** NOT FOUND	0.00
7643	VOID	03/19/2020	*** NOT FOUND	0.00
7644	VOID	03/19/2020	*** NOT FOUND	0.00
7645	VOID	03/19/2020	*** NOT FOUND	0.00
7646	VOID	03/19/2020	*** NOT FOUND	0.00
7647	VOID	03/19/2020	*** NOT FOUND	0.00
7648	VOID	03/19/2020	*** NOT FOUND	0.00
7649	CHECK	03/19/2020	A CLASSIC PARTY RENTAL CO	3,748.36
7650	CHECK	03/19/2020	BAMBI PEA	16.90
7651	CHECK	03/19/2020	ELIZABETH A COIT	375.00
7652	CHECK	03/19/2020	FRANKLIN ROAD (PETTY CASH)	68.05
7653	CHECK	03/19/2020	INDIANA UNIVERSITY RESEARCH	86,111.11
7654	CHECK	03/19/2020	MONICA MILLION	175.00
7655	CHECK	03/19/2020	REGIONS BANK PURCHASING CARD	577.25
7656	CHECK	03/24/2020	BAMBI PEA	34.45
7657	CHECK	03/24/2020	METROPOLITAN SCHOOL DISTRICT OF WARREN TWNSHP	2,500.00
7658	CHECK	03/24/2020	SHANNON O'DONNELL	135.30
302715	EFT	03/12/2020	BAKER & TAYLOR	209.03
302716	EFT	03/12/2020	BAKER & TAYLOR	750.69
302717	EFT	03/12/2020	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	101.97
302740	EFT	03/19/2020	BAKER & TAYLOR	1,003.65
302761	EFT	03/24/2020	G4S SECURE SOLUTIONS (USA) INC.	696.69
			<b>Total</b>	<b>102,663.30</b>

**Summary by Transaction Type:**

<b>Computer Check</b>	\$ 99,901.27
<b>EFT Check</b>	\$ 2,762.03
<b>Total Payments</b>	\$ 102,663.30
<b>Total Voided Items</b>	\$ -

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**  
**April 27, 2020**  
**PERSONNEL ACTIONS**  
**RESOLUTION 18-2020**

**NEW HIRES: (None Reported)**

**INTERNAL CHANGES: (None Reported)**

**RE-HIRES: (None Reported)**

**SEPARATIONS:**

- Ahliah Bratzler, Public Services Librarian, Central, 4 years and 3 months, Effective: 03/28/2020
- Raylene Jordan, Manager, Learning Curve, 27 years and 8 months, Effective: 03/28/2020

**INACTIVE: (None Reported)**

**RE-ACTIVATE: (None Reported)**

**RECLASSIFICATION: (None Reported)**

**\*Separations reported were prior to COVID-19 shutdown**